



**BOARD OF TRUSTEES
REGULAR BOARD MEETING**

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Ken Noah

Union High School District

**THURSDAY, SEPTEMBER 20, 2012
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD, ENCINITAS, CA. 92024**

Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.

PUBLIC COMMENTS

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda and non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

PUBLIC INSPECTION OF DOCUMENTS

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, www.sduhsd.net and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

CONSENT CALENDAR

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

CLOSED SESSION

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

CELL PHONES/PAGERS

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

AGENDA

**THURSDAY, SEPTEMBER 20, 2012
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

PRELIMINARY FUNCTIONS (ITEMS 1 – 6)

- 1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS 6:00 PM
- 2. **CLOSED SESSION** 6:01 PM
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
(5 Issues)
 - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
 - C. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E) (1 issue): *Guelland v San Dieguito Union High School District (case #37-2010-00061838-CU-PO-NC).*

REGULAR MEETING / OPEN SESSION 6:30 PM

- 3. RECONVENE REGULAR BOARD MEETING / CALL TO ORDER BOARD PRESIDENT
* WELCOME / MEETING PROTOCOL REMARKS
- 4. PLEDGE OF ALLEGIANCE
- 5. REPORT OUT OF CLOSED SESSION
- 6. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 6, 2012
Motion by _____, second by _____, to approve the Minutes of September 6, 2012, as shown in the attached supplement(s).

NON-ACTION ITEMS (ITEMS 7 - 10)

- 7. STUDENT UPDATES.....STUDENT BOARD REPRESENTATIVES
- 8. BOARD REPORTS AND UPDATES BOARD OF TRUSTEES
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS, AND LEGISLATIVE UPDATES..... KEN NOAH
- 10. SITE / DEPARTMENT UPDATES(NONE SCHEDULED)

CONSENT AGENDA ITEMS (ITEMS 11 - 15)

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name and address, and the Consent Item number.

- Call for Public Comment
- Motion by _____, second by _____, to approve all consent agenda items as shown in the attached supplement(s).
- Roll Call

11. SUPERINTENDENT

A. GIFTS AND DONATIONS

Accept the Gifts and Donations, as shown in the attached supplement(s).

B. FIELD TRIP REQUESTS

Approval of Field Trip Requests as shown in the attached supplement(s).

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as shown in the attached supplement(s).

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. Walroux Enterprises, to provide grant writing, research, and reporting services, during the period September 1, 2012 through July 31, 2013, at the rate of \$75.00 per hour, to be expended from TUPE Grant Funds and the General Fund/Restricted 06-00.

14. PUPIL SERVICES / SPECIAL EDUCATION

SPECIAL EDUCATION

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. Autism Spectrum Consultants (NPA), during the period July 1, 2012 through June 30, 2013.
2. Daniel Davis Optometry, Inc., to provide developmental optometry services, during the period July 1, 2012 through June 30, 2013, at the rate of \$125.00 per hour for therapy and \$280.00 per hour for evaluations, to be expended from the General Fund/Restricted 06-00.
3. Encinitas Learning Center (NPA), during the period July 1, 2012 through June 30, 2013.
4. Schloyer Audiology (ICA), to provide comprehensive auditory processing assessment services, during the period July 1, 2012 through June 30, 2013, at the rate of \$150.00 per hour, to be expended from the General Fund/Restricted 06-00.
5. Jodie K. Schuller & Associates (ICA), to provide Speech/Language developmental, remediation, and transition services, during the period July 1, 2012 through June 30, 2013, at the rate of \$150.00 per hour, to be expended from the General Fund/Restricted 06-00
6. Sierra Academy of San Diego (NPS), during the period July 1, 2012 through June 30, 2013.
7. Yellowstone Boys & Girls Ranch (NPS), during the period July 1, 2012 through June 30, 2013.
8. Family Life Center (NPS), during the period July 1, 2012 through June 30, 2013.
9. New Bridge School (NPS), during the period July 1, 2012 through June 30, 2013.
10. Susan F. Berkowitz, MS (ICA), to provide speech/language development, remediation, and assessments, during the period July 1, 2012 through June 30, 2013, at the rate of \$130.00 per hour, to be expended from the General Fund/Restricted 06-00.

11. West Shield Adolescent Services (ICA), to provide transporting/escorting services for special education students at risk to residential facilities, during the period July 1, 2012 through June 30, 2013, at the rate of \$81.00 per hour, to be expended from the General Fund/Restricted 06-00.
12. Teri, Inc. (NPS), during the period July 1, 2012 through June 30, 2013.

B. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS
(None Submitted)

PUPIL SERVICES
(None Submitted)

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. The Regents of the University of California, for the lease of facilities at the University of California, San Diego, for the Torrey Pines High School Men's Water Polo try outs, practices and games, during the period August 15, 2012 through November 16, 2012, for an amount not to exceed \$8,113.16, to be paid for by the Torrey Pines High School Foundation.
2. Steven Smith Landscape, Inc., to provide landscape maintenance services at various sites district wide, during the period September 6, 2012 through June 30, 2013, for an amount not to exceed \$30,000.00, to be expended from the fund to which the project is charged.
3. CEPA Operations, Inc., to provide annual laboratory fume hood testing district wide, during the period September 6, 2012, through June 30, 2013 for an annual estimated amount of \$1,505.00, to be expended from the General Fund 03-00.
4. Darnell & Associates, Inc., to provide a traffic impact study for the proposed Pacific Highlands Ranch middle school, during the period September 21, 2012 through June 30, 2013, for an amount not to exceed \$18,525.00, to be expended from Mello-Roos Funds and Capital Facilities Fund 25-19.
5. Lionakis, to provide coordination services and to process the California Department of Education (CDE) School Facilities Planning Division (SFPD) school site approval applications for the proposed Pacific Highlands Ranch middle school, during the period September 27, 2012 until project completion, for an amount not to exceed \$35,600.00, to be expended from Mello-Roos Funds and Capital Facilities Fund 25-19.
6. Pardee Homes, a California corporation, to provide a right of entry permit for the San Dieguito Union High School District to perform activities and testing required by the State of California for land that may be acquired and used for the proposed Pacific Highlands Ranch middle school, during the period September 21, 2012 through July 31, 2013, at no cost to the district.
7. Latitude 33 Planning & Engineering, to provide civil engineering boundary and topographic survey and mapping services for Canyon Crest Academy and the proposed Pacific Highlands Ranch middle school, during the period September 21, 2012 until project completion, for an amount not to exceed \$29,500.00 plus reimbursable expenses, to be expended from Mello-Roos Funds and Capital Facilities Fund 25-19.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
(None Submitted)

C. AWARD/RATIFICATION OF CONTRACTS

Award/ratify the following contracts and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. Fredricks Electric, Inc., for Cabling Installations-District Wide B2013-03, during the period October 1, 2012 through September 30, 2013, with options to renew two additional one year periods, at the unit prices listed on the attachment, to be expended from the fund to which the project is charged.

D. APPROVAL OF CHANGE ORDERS

Approve Change Order No. 1 to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:

1. Replace Roofing at Torrey Pines High School Northwest Portion of Building B project B2012-15, increasing the contract amount by \$1,555.00, to be expended from the Torrey Pines Lease Revenue Bonds 2012.

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

- A. Purchase Orders
- B. Membership Listing (None Submitted)

ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)

_____Joyce Dalessandro	_____Zoe Eprile, Torrey Pines High School
_____Barbara Groth	_____Kailey Lawson, Canyon Crest Academy
_____Beth Hergesheimer	_____Cassidy Mayeda, San Dieguito Academy
_____Amy Herman	_____Allison Zimmerman, La Costa Canyon High School
_____John Salazar	_____Kirra Sarquilla, Sunset High School

DISCUSSION / ACTION ITEMS.....(ITEM 16)

16. ADOPTION OF 2012-13 DISTRICT GENERAL FUND BUDGET / FALL REVISION

- Motion by _____, second by _____, to adopt the 2012-13 District General Fund Budget, Fall Revision, as shown in the attached supplements.
- Roll Call

INFORMATION ITEMS..... (ITEMS 17 - 26)

17. BOARD POLICY REVISION PROPOSALS (3), #2140, "EVALUATION OF THE SUPERINTENDENT"; #9140, "BOARD REPRESENTATIVES"; #9323.2, "ACTIONS BY THE BOARD"

These board revision proposals are being presented for first read and will be resubmitted for board action on October 4, 2012.

18. SAN DIEGUITO UNION HIGH SCHOOL DISTRICT EDUCATION PLAN, 2012-2013

This item is being presented for first read and will be resubmitted for board action on October 4, 2012

19. BUSINESS SERVICES UPDATE..... ERIC DILL, ASSOCIATE SUPERINTENDENT

20. HUMAN RESOURCES UPDATE TERRY KING, ASSOCIATE SUPERINTENDENT

21. EDUCATIONAL SERVICES UPDATE..... RICK SCHMITT, ASSOCIATE SUPERINTENDENT

22. PUBLIC COMMENTS

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (See Board Agenda Cover Sheet)

23. FUTURE AGENDA ITEMS

24. ADJOURNMENT TO CLOSED SESSION (AS NECESSARY)

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
(5 Issues)
- B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
- C. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E) (1 issue): *Guelland v San Dieguito Union High School District (case #37-2010-00061838-CU-PO-NC).*

25. REPORT FROM CLOSED SESSION (AS NECESSARY)

26. MEETING ADJOURNED

The next regularly scheduled Board Meeting will be held on [Thursday October 4, 2012, at 6:30 PM](#) in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.



MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Ken Noah

SEPTEMBER 6, 2012

THURSDAY, SEPTEMBER 6, 2012
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)

1. President Dalessandro called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION (ITEM 2)
The Board convened to Closed Session at 6:01 PM to:
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
(2 Issues)
 - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

STUDENT BOARD REPRESENTATIVES

Zoe Eprile, Torrey Pines High School
Kailey Lawson, Canyon Crest Academy
Cassidy Mayeda, San Dieguito Academy
Kirra Sarquilla, Sunset High School
Allison Zimmerman, La Costa Canyon High School

DISTRICT ADMINISTRATORS / STAFF

Ken Noah, Superintendent
Eric Dill, Associate Superintendent, Business Services
Terry King, Associate Superintendent, Human Resources
Rick Schmitt, Associate Superintendent, Educational Services
Delores Perley, Director, Finance
Russ Thornton, Executive Director of Facilities and Operations
Dan Love, Director of Transportation
Antonio Perez, Bus Driver/Trainer, Transportation
Bob Croft, President, San Dieguito Faculty Association
Becky Banning, Executive Assistant to the Superintendent / Recording Secretary

3. RECONVENE REGULAR MEETING / CALL TO ORDER (ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:30 PM by Ms. Joyce Dalessandro.

- 4. PLEDGE OF ALLEGIANCE (ITEM 4)
Ms. Amy Herman led the Pledge of Allegiance.
- 5. REPORT OUT OF CLOSED SESSION (ITEM 5)
No action taken; nothing to return.
- 6. APPROVAL OF MINUTES OF THE REGULAR MEETING OF AUGUST 16, 2012
It was moved by Ms. Barbara Groth, seconded by Ms. Amy Herman, to approve the Minutes of the August 16th meeting as presented. Motion unanimously carried.

NON-ACTION ITEMS

(ITEMS 7 - 10)

- 7. STUDENT UPDATES / INTRODUCTIONS
 - A. INTRODUCTIONS / OATH OF OFFICE KEN NOAH
Superintendent Noah administered the Oath of Office to all five students and introduced and welcomed them to the board.
 - B. STUDENT UPDATES STUDENT BOARD REPRESENTATIVES
Students gave updates about events and activities at their schools.
- 8. BOARD UPDATES (ITEM 8)
Trustees attended Back to School Nights as Follows:
Diegueño Middle School, (09/04/12) - Ms. Joyce Dalessandro, Ms. Barbara Groth, Ms. Beth Hergesheimer
La Costa Canyon High School, (09/05/12) – All Trustees.
Ms. Dalessandro attended a fund-raiser event supporting the Mexican American Education Guidance Association (MAEGA). She was joined by trustees Barbara Groth and Beth Hergesheimer. Ms. Dalessandro also attended a City / School Liaison Committee Meeting with the City of Solana Beach.
Ms. Hergesheimer attended a meeting of the General Planning Committee of the City of Encinitas.
Ms. Herman and Mr. Salazar are scheduled to attend a Masters in Governance Workshop on Saturday, September 8th.
Mr. Salazar had nothing further to report.
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES KEN NOAH
Mr. Noah also attended the back to school night events mentioned above as well as the City/School Liaison Committee Meeting at Solana Beach. He gave an update on the opening of school and stated that it was a smooth and uneventful opening. Next Board Meeting on September 20th, the Board will begin with a Budget Workshop at 5:00 PM immediately followed by the regular meeting.
- 10. EMPLOYEE RECOGNITION / ANTONIO PEREZ, TRANSPORTATION DAN LOVE / KEN NOAH
Mr. Love gave a brief description about an international competition called “The Bus Rodeo” and then introduced Mr. Antonio Perez, school district bus driver/instructor, as the international champion of that completion. Superintendent Noah presented Mr. Perez with a recognition award on behalf of the school district and Board of Trustees and commended him for his dedication and commitment to the safety of the district’s student passengers.

CONSENT ITEMS

(ITEMS 11 - 15)

It was moved by Ms. Barbara Groth, seconded by Ms. Amy Herman, that all consent Items 11 through 15, be approved as listed below. Motion unanimously carried.

11. SUPERINTENDENT

- A. GIFTS AND DONATIONS
Accept the Gifts and Donations, as presented.
- B. FIELD TRIP REQUESTS

Approval of Field Trip Requests as presented.

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as presented.

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. Theresa Hancock, to provide English 3D implementation training to 7th – 9th grade English 3D teachers and district/school site coaches, during the period September 6, 2012 through June 30, 2013, for a total cost of \$7,500.00, to be expended from the General Fund/Restricted 06-00.

14. PUPIL SERVICES / SPECIAL EDUCATION

SPECIAL EDUCATION

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. Solana Beach Physical Therapy (ICA), to provide physical therapy assessments and direct therapy, during the period July 1, 2012 through June 30, 2013, at the rates of \$105.00 per hour for therapy and \$170.00 per assessment, to be expended from the General Fund/Restricted 06-00.
2. Sharon A. Criger, PT (ICA), to provide physical therapy assessments and direct therapy, during the period July 1, 2012 through June 30, 2013, at the rates of \$95.00 per hour for therapy and \$350.00 per assessment, to be expended from the General Fund/Restricted 06-00.
3. The Arch Academy (NPS), during the period July 1, 2012 through June 30, 2013.
4. Pioneer Day School (NPS), during the period July 1, 2012 through June 30, 2013.
5. Jeffrey S. Owen, Ph.D. & Associates, to provide neuropsychological assessments and consultations, during the period July 1, 2012 through June 30, 2013, at the rate of \$150.00 per hour, to be expended from the General Fund/Restricted 06-00.
6. Amanda Gretsche, MS, OTR/L (ICA), to provide occupational assessments and direct therapy, during the period July 1, 2012 through June 30, 2013, at the rates of \$125.00 per hour for therapy and \$750.00 per assessment, to be expended from the General Fund/Restricted 06-00.
7. Rienzi Haytasingh, Psy.D & Associates (ICA), to provide neuropsychological assessments and consultation, during the period July 1, 2012 through June 30, 2013, at the rate of \$200.00 per hour, to be expended from the General Fund/Restricted 06-00.
8. Devereux Cleo Wallace (NPS), during the period July 1, 2012 through June 30, 2013.
9. Devereux Texas Treatment Network (NPS), during the period July 1, 2012 through June 30, 2013.
10. Alternative Teaching Strategy Center (NPA), during the period July 1, 2012 through June 30, 2013.

11. Lindamood-Bell Learning Processes (NPA), during the period July 1, 2012 through June 30, 2013.
12. Summit Preparatory School (NPS), during the period July 1, 2012 through June 30, 2013.

B. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Director of Special Education to execute the agreements:

1. Student ID No. 9566984147, in the amount of \$170,000.00
2. Student ID No. 7010679306, in the revised amount of \$12,225.70

PUPIL SERVICES (None Submitted)

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Stix Holdings, LLC dba Pick Up Stix, to provide the San Dieguito Union High School District Nutrition Services Department reduced portion House Special Chicken, during the period August 28, 2012 through June 30, 2013 with automatic one year renewal periods thereafter, at the rate \$1.50 per unit, to be expended from the Cafeteria Fund 13-00.
2. La Costa Valley Home Owners Association, for right of entry access for recreational purposes to the district owned La Costa Valley site on Calle Barcelona, during the period September 20, 2012 until terminated in writing, at no cost to the district.
3. Adobe Systems, Inc., to provide a K-12 Volume Licensing Enterprise Agreement that enables the district to purchase a suite of Adobe software products at reduced costs through the CalSAVE program and vendor PC Mall Gov, during the period September 7, 2012 through September 6, 2015, for a not to exceed amount of \$40,000.00, to be expended from the General Fund 03-00.
4. Hawthorne Lift Systems, to provide forklift and manlift preventative maintenance (PM) and unscheduled repairs, during the period September 7, 2012 through June 30, 2013 with automatic one year renewal periods thereafter, at the rates of \$120.00 per year plus parts for PM on forklifts, \$150.00 per year plus parts for PM on manlifts, \$99.00 per hour plus parts for unscheduled repairs (shop or field), and \$200.00 each trucking cost (\$100.00 each way) for shop repairs, to be expended from the General Fund 03-00.
5. Johnson Consulting Engineers, Inc., to develop technology specifications, WAN/LAN design and support services, preliminary scope and construction estimates, during the period September 7, 2012 until project completion, for a not to exceed amount of \$12,000.00, to be expended from Capital Facilities Fund 25-19, Mello-Roos Funds, and Building Fund 21-09.
6. California Construction Management, Inc., to assist in closing out projects with the Division of State Architect (DSA), during the period September 7, 2012 until completion or termination, at the hourly rates of \$110.00 for Director, \$60.00 for DSA Closeout Specialist, and \$40.00 for Administration, to be expended from the Capital Facilities Fund 25-19 and Mello-Roos Funds.
7. San Diego County Office of Education, to provide additional internet access/bandwidth, during the period September 1, 2012 through June 30, 2013, at the rate of \$164.68 per month, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
(None Submitted)

C. AWARD/RATIFICATION OF CONTRACTS
(None Submitted)

D. APPROVAL OF CHANGE ORDERS
(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)

F. ADOPTION OF RESOLUTION ESTABLISHING GANN LIMIT
Adopt the attached resolution establishing the Gann Limit, which identifies the estimated appropriations limit for the current year and actual appropriations for the preceding year.

G. APPROVAL OF 2012-13 SCHOOL BELL SCHEDULES
Approve the 2012-13 bell schedules for Carmel Valley, Diegueno, Earl Warren, Oak Crest Middle Schools, and Canyon Crest Academy, La Costa Canyon, San Dieguito Academy, Sunset Continuation, and Torrey Pines High Schools, as presented.

H. APPROVAL OF BUSINESS REPORTS
Approve the following business reports:
1. Purchase Orders
2. Membership Listing

DISCUSSION / ACTION ITEMS (ITEMS 16 – 18)

16. BOARD POLICY REVISION PROPOSALS, (6 TOTAL), #3440, "INVENTORIES"; #3515.4, "RECOVERY FOR PROPERTY LOSS OR DAMAGE"; #4112.3, "OATH OR AFFIRMATION"; #4147, "EMPLOYEE PROTECTION"; #5142, "SAFETY: PERSONAL AND POSSESSIONS"; #5142.1, "INSURANCE"

It was moved by Ms. Barbara Groth, seconded by Ms. Amy Herman, to approve the Board Policy Revisions, as presented. Motion unanimously carried.

17. SUFFICIENCY OF INSTRUCTIONAL MATERIALS, 2012-13, / ADOPTION OF RESOLUTION MAKING WRITTEN DETERMINATION THAT EVERY PUPIL HAS SUFFICIENT TEXTBOOKS OR INSTRUCTIONAL MATERIALS

- PUBLIC HEARING – President Dalessandro opened the hearing for public comments at 7:11 PM. No comments presented; hearing closed at 7:11PM.
- ADOPTION OF RESOLUTION
It was moved by Ms. Barbara Groth, seconded by Ms. Beth Hergesheimer, to adopt the Resolution, *Sufficiency of Instructional Materials*, as presented. Motion unanimously carried.

18. CERTIFICATION OF THE 2011-12 UNAUDITED INCOME AND EXPENDITURES

It was moved by Ms. Barbara Groth, seconded by Ms. Beth Hergesheimer, to certify the 2011-12 Unaudited Actual Income and Expenditures, as presented. Motion unanimously carried.

INFORMATION ITEMS..... (ITEMS 19 -27)

19. LABOR COMPLIANCE PROGRAM ANNUAL REPORT 2012, REPORTING PERIOD JULY 1, 2011 THROUGH JUNE 30, 2012

This item was presented as an information item only.

20. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT

Mr. Dill gave an update on the opening of school. This was the smoothest opening to date, particularly with the implementation of the new technology plan. The work order progress was monitored daily through department briefings, data provided through the district's electronic work order system, ("School Dude"), and daily contact with principals. The number of requests for technology assistance was significantly reduced; and for the most part, work orders received on the queue were responded to within the hour.

21. HUMAN RESOURCES UPDATE TERRY KING, ASSOCIATE SUPERINTENDENT

Ms. King stated that from a staffing perspective, the opening of school went smoothly, however some adjustments are required particularly in the Special Education Department. All staffing will be in place by the end of next week.

22. EDUCATIONAL SERVICES UPDATE RICK SCHMITT, ASSOCIATE SUPERINTENDENT

Mr. Schmitt presented a California Standardized Test Performance Comparison Chart, from 2006 to 2012; gave an overview of 2012 California Exit Exam Results for 10th grade students, which included a three year comparison. (2010-2012); and gave a six-part summary on the district's "Vision for Improving Achievement for Each Student". (Supporting documents for all three updates attached).

23. PUBLIC COMMENTS –

The following members of the public addressed the Board regarding math textbook materials:

- S. Bermingham
- J. Smith

24. FUTURE AGENDA ITEMS - None discussed.

25. ADJOURNMENT TO CLOSED SESSION – Not required.

26. CLOSED SESSION – Nothing further to report out of closed session.

27. ADJOURNMENT OF MEETING - Meeting adjourned at 8:03 PM.

Amy Herman, Board Clerk

____ / ____ / 2012
Date

Ken Noah, Superintendent

____ / ____ / 2012
Date

S.D.U.H.S.D.**Vision for Improving Achievement for Each Student**

Our vision for this process is to develop a collaborative culture in which teachers regularly and frequently work together in a highly focused and effective manner in pursuit of continuously improving student learning. This is not a terminal vision with an end point, but rather a vision of a different and ongoing way of working together to improve student learning. Ultimately, this will result in the use of high quality, site-based common assessments for all core subjects to provide teachers with timely and meaningful data about student learning, for each student. The goal is not to assess for assessment's sake, but rather to agree upon the most important knowledge and skills our students must learn and then to work collaboratively to ensure that our students learn these important outcomes at the levels that we expect. The assessments we develop are merely the tools we will use to measure student learning and from which we will derive information about each student's learning – the assessments are the means to an end (collaborating to improve student learning), not the end itself. In our vision student learning will be assessed on three important levels:

- 1) Individual level – Teachers use assessment data to assess how well each individual student learns the identified learning outcomes and identify individual strengths and weaknesses in relation to these learning outcomes.
- 2) Classroom level - Teachers use assessment data to identify the collective strengths and weaknesses of the students in their classes.
- 3) Schoolwide level – Teachers use assessment data to collaboratively identify the collective strengths and weaknesses of students across the school.

With these three levels of assessment information, teachers work collaboratively to:

- Target individual students for remediation, growth targeted instruction, and support at both the classroom and school levels.
- Identify student-specific, course-specific, and/or schoolwide goals relating to student learning.
- Improve individual and collective student learning by identifying, sharing, and implementing best instructional practices and effective curricular resources relating to student-specific, course-specific, and/or schoolwide goals.

This is a continuous process in that we are constantly working to improve student learning – when one shared goal is achieved, we identify a new one and work collaboratively to achieve that next goal. This collaborative process respects and relies upon teacher expertise and professionalism to identify key learning outcomes, develop appropriate and effective site-based common assessments, identify appropriate individual and collective student learning goals, and to direct their own professional growth in relation to these goals. We believe that through this process we will ensure high level, continuous learning for each of our students.

Six Part Vision

1. Collaborative
2. Continuous growth / improvement for each student
3. Open ended
4. Common learning goals for each course
5. Common assessments for each course
6. Intervention through Formative process
 - each student
 - systemic

Minutes, September 6, 2012
Item #22, Educational Services Update

TO: Ken Noah
FROM: Michael Grove
SUBJECT: 2012 California High School Exit Exam Results for 10th Grade Students
DATE: August 15, 2012

The California Department of Education will be releasing CAHSEE results for the 10th grade students to the press on August 22th. The chart below shows our 10th grade student performance for the past three years.

2012 California Exit Exam Results for 10th Grade Students

Tested or Passing	Subject	All Students			Special Education Students			English Learner (EL) Students			Re-designated Fluent-English Proficient (RFEP) Students			Socio-economically Disadvantaged			Latino Students		
		2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012
# Tested	Math	2,090	2,098	2076	193	168	174	113	99	87	100	113	143	172	187	170	262	246	277
% Passing	Math	96%	97%	96%	78%	79%	77%	58%	78%	76%	98%	96%	99%	70%	86%	84%	82%	86%	87%
# Tested	ELA	2,091	2,106	2065	187	173	175	119	103	87	100	114	142	176	193	170	261	253	274
% Passing	ELA	96%	96%	96%	78%	79%	75%	47%	65%	57%	100%	100%	100%	66%	84%	82%	78%	86%	87%

Minutes, September 6, 2012
Item #22, Educational Services Update

SDUHSD All Students CST Performance Comparison 2006-2012															
Subject	2006		2007		2008		2009		2010		2011		2012		1 Year Change
	% Prof/Adv	# of stds tested	% Prof/Adv	# of stds tested	% Prof/Adv	# of stds tested	% Prof/Adv	# of stds tested	% Prof/Adv	# of stds tested	% Prof/Adv	# of stds tested	% Prof/Adv	# of stds tested	
ELA Summary (7-11)	Not Available		74	10066	74	10072	76	10187	80	11878	81	9970	82	9941	1
ELA 7	79	1858	83	1848	81	1878	84	1924	87	1930	87	1804	90	1859	3
ELA 8	77	1913	76	1862	79	1883	76	1913	81	1948	84	1947	85	1828	1
ELA 9	77	2127	77	2135	79	2069	82	2134	82	2093	84	2085	85	2095	1
ELA 10	68	2147	68	2153	70	2145	70	2133	75	2078	76	2089	80	2073	4
ELA 11	62	1919	65	2081	64	2105	66	2091	71	2045	74	2049	72	2024	-2
Math Summary (7 & EoC)	Not Available		55	9621	54	9543	57	9724	60	9685	61	9670	63	9643	2
Math (Grade 7)	78	1856	76	1758	77	1769	78	1816	82	1930	80	1655	83	1863	3
General Math	35	835	32	655	36	583	42	661	43	661	42	520	38	423	-4
Algebra I	56	2321	55	2278	61	2125	66	2046	69	2004	67	2236	67	2120	0
Geometry	53	1853	47	1903	42	1965	48	1957	50	1867	52	1792	57	1975	5
Algebra II	48	1597	42	1703	39	1708	37	1775	44	1749	47	1706	49	1644	2
Summative Math	59	1239	62	1332	56	1395	63	1493	65	1555	66	1760	67	1720	1
History Summary (8, 11, EoC)	Not Available		61	5989	63	6089	69	6102	72	6167	75	6081	85	6000	10
History (Grade 8)	75	1914	73	1858	75	1882	77	1911	82	1955	85	1976	84	1864	-1
World History	53	2108	51	2158	54	2225	61	2182	63	2132	67	2113	67	2070	0
U.S. History	62	1880	59	2023	61	2068	68	2067	72	2025	75	2015	71	2025	-4
Science CST EoC Summary	Not Available		59	5213	60	5323	61	5498	66	5534	67	5324	74	5271	7
Biology/Life Science	66	2349	66	2438	73	2226	68	2288	71	2594	77	2367	80	2518	3
Chemistry	52	1610	53	1579	49	1637	54	1732	60	1624	57	1661	71	1528	14
Earth Science	42	826	39	524	40	692	41	650	44	448	41	479	41	377	0
Physics	67	476	61	678	65	771	69	828	72	855	72	820	81	818	9
Science CST NCLB Summary	Not Available		69	3944	76	3992	77	4020	81	4062	84	4025	85	3915	1
Science 8 NCLB	Not Available		74	1845	84	1876	82	1907	87	1944	90	1946	91	1838	1
Science 10 NCLB	Not Available		65	2099	69	2116	72	2113	75	2067	78	2080	80	2061	2

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: September 13, 2012

BOARD MEETING DATE: September 20, 2012

**PREPARED AND
SUBMITTED BY:** Ken Noah, Superintendent

SUBJECT: ACCEPTANCE OF GIFTS AND DONATIONS

.....

EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district as shown on the following report.

RECOMMENDATION:

The administration recommends that the Board accept the gifts and donations to the district as shown on the following report.

FUNDING SOURCE:

Not applicable

KN/bb

**GIFTS AND DONATIONS
SDUHSD BOARD MEETING
September 20, 2012**

Item #	Donation	Description	Donor	Department	School Site
1	\$610.01	Misc. Donations	Canyon Crest Academy Foundation, Inc.	Science	CCA
2	\$200.00	Misc. Donations - Athletics Program	Canyon Crest Academy Foundation, Inc.	Physical Education	CCA
3	\$88.74	Misc. Donations - Quest Program	Canyon Crest Academy Foundation, Inc.	Science	CCA
4	\$3,000.00	Misc. Donations	Canyon Crest Academy Foundation, Inc.	Various	CCA
5	\$116.00	Artists in Residence - Band	Oak Crest Foundation, Inc./ Music Boosters	Performing Arts	OCMS
6	\$155.00	Math League Competition Registration	Oak Crest Foundation, Inc.	Math	OCMS
7	\$1,200.00	Montage Server License	Oak Crest Foundation, Inc.	Various	OCMS
8	\$1,000.00	Misc. Donations - Technology	Melanie Van Horn	Various	DNO
9	\$1,820.19	Misc. Donations	Take Charge of Education - Target	Various	SDA
10	\$23,000.00	Misc. Donations	San Dieguito Academy Foundation	Various	SDA
11	\$129.70	Misc. Donations	TRUIST	Various	CCA
12	\$1,077.59	Misc. Donations	Canyon Crest Academy Foundation, Inc.	Science	CCA
13	\$3,130.28	Raven's Fund - Bookcases	Canyon Crest Academy Foundation, Inc.	Various	CCA
14	\$129.71	Misc. Donations	TRUIST	Various	CCA
	\$35,657.22	Monetary Donations			
		*Value of Donated Items			
	\$35,657.22	TOTAL VALUE			

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: September 7, 2012

BOARD MEETING DATE: September 20, 2012

PREPARED BY: Rick Schmitt
Associate Superintendent/Educational Services

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: Approval / Ratification of Field Trip
Requests

EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of out-of-state, overnight, and / or out-of-county field trips, as shown on the attached reports.

RECOMMENDATION:

The administration recommends that the Board approve / ratify the field trips, as shown on the attached supplement.

FUNDING SOURCE:

As listed on the attached supplement.

FIELD TRIP REQUESTS
SDUHSD BOARD MEETING
September 20, 2012

Item #	Date	Sponsor, Last Name	First Name	School Team/Club	Total # Students	Total # Chaperones	Event Description / Name of Conference	City	State	Loss of Class Time	\$ Cost
1	04-07-13 - 04-14-13	Villanova	Amy	CCA Music	45	5	Cultural, historical tour & performance	Dublin	Ireland	0	\$3,500 p/student ~CCA Foundation
2	11-15-12 - 11-18-12	Boardman-Smith	Mia	TPHS Adv. Journalism & Yearbook	20+	1	National HS Journalism Convention	San Antonio	Texas	2	TPHS Foundation and ASB
3	04/10-13 - 04-14-13	Zissi	John	TPHS Boys Lacrosse	35	5	Varsity Lacrosse Team Games	Denver	Colorado	0	TPHS Foundation
4	02/22/13 - 02/24/13	Santos	Michael	SDA Biology	32	4	CIMI Field Trip	Avalon	CA	1	\$10,000~ SDA Foundation
5	09-29-12	Santos	Michael	SDA Mustang Minds Club	5	1	Academic Tournament	Arcadia	CA	0	\$100~ SDA Mustang Minds Club Funds
6	10-20-12	Vice	Bill	LCC Cross Country	14	2	Mt. Sac. Invitational	Walnut	CA	0	\$100~ LCC Foundation
7	09-21-12 - 09-24-12	Krause and McCormick	Rachel and Matthew	TPHS Speech & Debate	1	1	Speech & Debate Tournament	Addison	Texas	2	TPHS Foundation
8	09-29-12 - 10-01-12	Krause and McCormick	Rachel and Matthew	TPHS Speech & Debate	9	1	Speech & Debate Tournament	West Des Moines	Iowa	1	TPHS Foundation
9	09-29-12 - 09-30-12	Krause and McCormick	Rachel and Matthew	TPHS Speech & Debate	40	4	Speech & Debate Tournament	Long Beach	CA	0	TPHS Foundation
10	10-19-12 - 10-21-12	Krause and McCormick	Rachel and Matthew	TPHS Speech & Debate	40	4	Speech & Debate Tournament	Fullerton	CA	1	TPHS Foundation

* Dollar amounts are listed only when District/site funds are being spent.
Other activities are paid for by student fees or ASB funds.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: September 12, 2012

BOARD MEETING DATE: September 20, 2012

PREPARED BY: Terry King
Associate Superintendent/Human Resources

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL OF CERTIFICATED and
CLASSIFIED PERSONNEL

EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

Certificated

Employment
Change in Assignment
Resolution to Teach Outside Credentialed Area

Classified

Change in Assignment
Resignation

RECOMMENDATION:

It is recommended that the Board approve the attached Personnel actions.

FUNDING SOURCE:

General Fund

PERSONNEL LIST

CERTIFICATED PERSONNEL

Employment

1. **Robbie Chasse**, 80% Temporary Teacher (math) at Torrey Pines High for the remainder of the 2012-13 school year, effective 9/18/12 through 6/14/13.
2. **Megan Clements**, 20% Temporary Teacher (biology) at La Costa Canyon for the remainder of the 2012-13 school year, effective 9/14/12 through 6/14/13.
3. **Kerry Kosmicki**, 60% Temporary Teacher (Special Ed – mild/moderate) at Oak Crest Middle School for the remainder of the 2012-13 school year, effective 9/06/12 to 6/14/13.
4. **Kelly Lewis**, 67% Temporary Teacher (biology) at San Dieguito Academy for the remainder of Semester I only/2012-13 school year, effective 9/04/12 through 1/25/13.

Change in Assignment

1. **Sarah Dean**, Temporary Teacher (Spanish) at Carmel Valley Middle School, change in assignment from 60% to 100% for the remainder of the 2012-13 school year, effective 8/28/12 through 6/14/13.
2. **Kelly Murphy**, Temporary Teacher (social science) at Diegueno Middle School, change in assignment from 20% to 40% for the remainder of the 2012-13 school year, effective 8/28/12 through 6/14/13.

Approval of resolutions for the following teachers to teach one period of a competitive sport outside their credentialed area for the 2012-13 school year, effective 8/21/12 through 6/14/13, authorized by Education Code Section 44258.7(b):

David Cassaw	Basketball PE at La Costa Canyon
Scott Chodorow	Pep Squad at Torrey Pines
Charlene Falcis-Stevens	Track & Field and Cross Country at Torrey Pines
Matthew Livingston	Baseball PE at Torrey Pines
Justin Machado	Baseball PE at La Costa Canyon

PERSONNEL LIST

CLASSIFIED PERSONNEL

Change in Assignment

1. **Schoonard, Jeffrey**, from Maintenance Worker I, SR34, 100% FTE to Custodian Floater, SR33, 100% FTE, effective 9/10/12

Resignation

1. **Margiotta, Kathleen**, Secretary, Oak Crest MS, resignation effective 9/07/12

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: September 11, 2012

BOARD MEETING DATE: September 20, 2012

PREPARED BY: Michael Grove, Executive Director of Curriculum,
Instruction and Assessment
Rick Schmitt, Associate Superintendent Educational
Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
EDUCATIONAL SERVICES

EXECUTIVE SUMMARY

The attached Professional Services Report/Educational Services summarizes one contract.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

EDUCATIONAL SERVICES - PROFESSIONAL SERVICES REPORT

Date: 09-20-12

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
09/01/12 – 06/30/13	Walroux Enterprises	Provide grant writing, research, and reporting services	TUPE Grant Funds & General Fund/Restricted 06-00	\$75.00 per hour

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: September 7, 2012

BOARD MEETING DATE: September 20, 2012

PREPARED BY: Chuck Adams, Director of Special Education
Rick Schmitt, Associate Superintendent,
Educational Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF AGREEMENTS

EXECUTIVE SUMMARY

The attached Special Education Agreements report summarizes twelve agreements.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts as shown on the attached Special Education Agreements report.

FUNDING SOURCE:

As noted on the attached report.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD MEETING

ITEM 14A

SPECIAL EDUCATION AGREEMENTSDATE: 09-20-12

<u>Contract Effective Dates</u>	<u>Contractor/Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
7/01/12 – 6/30/13	Autism Spectrum Consultants, NPA	Behavior Intervention including Development and Modification	General Fund/ Restricted 06-00	\$46.45/Hr.
7/01/12 – 6/30/13	Daniel & Davis Optometry, Inc., ICA	Provide developmental optometry services	General Fund/ Restricted 06-00	\$125.00/Hr. – Therapy \$280.00/Hr. – Eval.
7/01/12 – 6/30/13	Encinitas Learning Center, NPA	Speech/Language Development & Remediation	General Fund/ Restricted 06-00	\$125.00/Hr. – Therapy \$1,294.00 – Eval.
7/01/12 – 6/30/13	Schloyer Audiology, ICA	Provide comprehensive auditory processing assessment	General Fund/ Restricted 06-00	\$150.00/Hr. - Eval
7/01/12 – 6/30/13	Jodie K. Schuller & Associates, NPA	Speech/Language Development & Remediation	General Fund/ Restricted 06-00	\$150.00/Hr.
7/01/12 – 6/30/13	Sierra Academy of San Diego, NPS	Basic Education Program – Inclusive	General Fund/ Restricted 06-00	\$144.07/Diem
7/01/12 – 6/30/13	Yellowstone Boys & Girls Ranch, NPS	Basic Education Program – Inclusive	General Fund/ Restricted 06-00	\$107.00/Diem \$210.00/Diem, R & B \$80.00/Diem, ERMHS
7/01/12 – 6/30/13	Family Life Center, NPS	Basic Education Program – Inclusive	General Fund/ Restricted 06-00	\$182.26/Diem \$8,309.00/Month, ERMHS, R & B
7/01/12 – 6/30/13	New Bridge School, NPS	Basic Education Program – Inclusive	General Fund/ Restricted 06-00	\$116.78/Diem
7/01/12 – 6/30/13	Susan F. Berkowitz, MS, ICA	Speech/Language Development, Remediation & Assessments	General Fund/ Restricted 06-00	\$130.00/Hr.
7/01/12 – 6/30/13	West Shield Adolescent Services, ICA	Transporting and/or escorting at risk Special Education Students to/from Residential Facilities	General Fund/ Restricted 06-00	\$81.00/Hr. & Transportation Costs
7/01/12 – 6/30/13	TERI, Inc. – NPS	Basic Education Program – Inclusive	General Fund/ Restricted 06-00	\$165.50/Diem, 1 to 3 ratio \$235.01/Diem, 1 to 1 ratio

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: September 11, 2012

BOARD MEETING DATE: September 20, 2012

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
BUSINESS

EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes seven contracts.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached report.

ITEM 15A

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**BUSINESS - PROFESSIONAL SERVICES REPORT****Date: 09-20-12**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
08/15/12 – 11/16/12	The Regents of the University of California	Lease of facilities at the University of California, San Diego, for the Torrey Pines High School Men's Water Polo try outs, practices and games	Torrey Pines High School Foundation	\$8,113.16
09/06/12 – 06/30/13	Steven Smith Landscape, Inc.	Provide landscape maintenance services at various sites district wide	Fund to which the project is charged	\$30,000.00
09/06/12 – 06/30/13	CEPA Operations, Inc.	Provide annual laboratory fume hood testing district wide	General Fund 03-00	annual estimated amount of \$1,505.00
09/21/12 – 06/30/13	Darnell & Associates, Inc.	Provide a traffic impact study for the proposed Pacific Highlands Ranch middle school	Mello-Roos Funds and Capital Facilities Fund 25-19	\$18,525.00
09/27/12 until project completion	Lionakis	Provide coordination services and to process the California Department of Education (CDE) School Facilities Planning Division (SFPD) school site approval applications for the proposed Pacific Highlands Ranch middle school	Mello-Roos Funds and Capital Facilities Fund 25-19	\$35,600.00
09/21/12 – 07/31/13	Pardee Homes, a California corporation	Provide a right of entry permit for the San Dieguito Union High School District to perform activities and testing required by the State of California for land that may be acquired and used for the proposed Pacific Highlands Ranch middle school	NA	NA
09/21/12 until project completion	Latitude 33 Planning & Engineering	Provide civil engineering boundary and topographic survey and mapping services for Canyon Crest Academy and the proposed Pacific Highlands Ranch middle school	Mello-Roos Funds and Capital Facilities Fund 25-19	\$29,500.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: September 11, 2012

BOARD MEETING DATE: September 20, 2012

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: AWARD/RATIFICATION OF CONTRACTS

EXECUTIVE SUMMARY

On September 4, 2012 one bid was received for the Cabling Installations-District Wide contract B2013-03. This contract provides for network cabling services identified by the Technology Services Department. The bid submittal was reviewed by District staff for compliance and that the one bidder was fully responsive and responsible.

RECOMMENDATION:

Approve entering into a contract with Fredricks Electric, Inc. for Cabling Installations-District Wide contract B2013-03, during the period October 1, 2012 through September 30, 2013, with options to renew two additional one year periods, at the unit prices listed on the attachment, and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

FUNDING SOURCE:

Fund to which the project is charged

**B2013-03 Cable Installations - District Wide
Unit Cost Bid Sheets**

All pricing submitted below shall include appropriate materials and labor to perform work in accordance with the Cable Plant Specifications

Qty	Item Description	Unit Cost	
	Single drop - single location - single site - CAT6 less than 100', non-plenum	\$250.00	per drop
	Single drop - single location - single site - CAT6 100' - 200', non-plenum	\$300.00	per drop
	Single drop - single location - single site - CAT 6 200' - 300', non-plenum	\$375.00	per drop
	Single drop - single location - single site - CAT6 less than 100', plenum	\$250.00	per drop
	Single drop - single location - single site - CAT6 100' - 200', plenum	\$300.00	per drop
	Single drop - single location - single site - CAT6 200' - 300', plenum	\$375.00	per drop
	Single drop - single location - single site - CAT6 less than 100', Indoor / Outdoor Rated	\$300.00	per drop
	Single drop - single location - single site - CAT6 100' - 200', Indoor / Outdoor Rated	\$350.00	per drop
	Single drop - single location - single site - CAT6 200' - 300', Indoor / Outdoor Rated	\$400.00	per drop
	2 to 5 drops - single location, single site - less than 100' non-plenum rated CAT6	\$175.00	per drop
	2 to 5 drops - single location, single site - 100' - 200 non-plenum rated CAT6	\$200.00	per drop
	2 to 5 drops - single location, single site - 200' - 300 non-plenum rated CAT6	\$250.00	per drop
	2 to 5 drops - single location, single site - less than 100' plenum rated CAT6	\$175.00	per drop
	2 to 5 drops - single location, single site - 100' - 200 plenum rated CAT6	\$200.00	per drop
	2 to 5 drops - single location, single site - 200' - 300 plenum rated CAT6	\$250.00	per drop
	2 to 5 drops - single location, single site - less than 100' Indoor / Outdoor rated CAT6	\$250.00	per drop
	2 to 5 drops - single location, single site - 100' - 200 Indoor / Outdoor rated CAT6	\$300.00	per drop
	2 to 5 drops - single location, single site - 200' - 300 Indoor / Outdoor rated CAT6	\$350.00	per drop
	6 to 25 drops - Single classroom, single site - less than 100' - non-plenum rated CAT6	\$115.00	per drop
	6 to 25 drops - Single classroom, single site - 100' - 200' - non-plenum rated CAT6	\$150.00	per drop
	6 to 25 drops - Single classroom, single site - 200' - 300' - non-plenum rated CAT6	\$175.00	per drop
	6 to 25 drops - Single classroom, single site - less than 100' - plenum rated CAT6	\$115.00	per drop
	6 to 25 drops - Single classroom, single site - 100' - 200' - plenum rated CAT6	\$150.00	per drop
	6 to 25 drops - Single classroom, single site - 200' - 300' - plenum rated CAT6	\$175.00	per drop
	6 to 25 drops - Single classroom, single site - less than 100' - Indoor / Outdoor rated CAT6	\$200.00	per drop
	6 to 25 drops - Single classroom, single site - 100' - 200' - Indoor / Outdoor rated CAT6	\$225.00	per drop
	6 to 25 drops - Single classroom, single site - 200' - 300' - Indoor / Outdoor rated CAT6	\$250.00	per drop
	Site based project >25 drops - single classroom less than 100', non-plenum CAT6	\$105.00	per drop

**B2013-03 Cable Installations - District Wide
Unit Cost Bid Sheets**

All pricing submitted below shall include appropriate materials and labor to perform work in accordance with the Cable Plant Specifications

Qty	Item Description	Unit Cost	
	Site based project >25 drops - single classroom 100' - 200, non-plenum CAT6	\$125.00	per drop
	Site based project >25 drops - single classroom 200' - 300', non-plenum CAT6	\$150.00	per drop
	Site based project >25 drops - single classroom less than 100', plenum CAT6	\$105.00	per drop
	Site based project >25 drops - single classroom 100' - 200, plenum CAT6	\$125.00	per drop
	Site based project >25 drops - single classroom 200' - 300', plenum CAT6	\$150.00	per drop
	Site based project >25 drops - single classroom less than 100', Indoor / Outdoor CAT6	\$175.00	per drop
	Site based project >25 drops - single classroom 100' - 200, Indoor / Outdoor CAT6	\$200.00	per drop
	Site based project >25 drops - single classroom 200' - 300', Indoor / Outdoor CAT6	\$225.00	per drop
	Fiber optics: 50 / 125 multi-mode underground rated, loose tube, gel filled, non-armored - 6 strand cable (include fan-out kit)	\$3.00	price per lineal foot
	Fiber optics: 50 / 125 multi-mode underground rated, loose tube, gel filled, non-armored - 12 strand cable (include fan-out kit)	\$3.50	price per lineal foot
	Fiber optics: 50 / 125 multi-mode underground rated, loose tube, gel filled, non-armored - 24 strand cable (include fan-out kit)	\$4.00	price per lineal foot
	Fiber optics: 62.5 / 125 multi-mode underground rated, loose tube, gel filled, non-armored - 6 strand cable (include fan-out kit)	\$3.00	price per lineal foot
	Fiber optics: 62.5 / 125 multi-mode underground rated, loose tube, gel filled, non-armored - 12 strand cable (include fan-out kit)	\$3.50	price per lineal foot
	Fiber optics: 62.5 / 125 multi-mode underground rated, loose tube, gel filled, non-armored - 24 strand cable (include fan-out kit)	\$4.00	price per lineal foot
	Fiber optics: 8.3/125 single-mode underground rated, loose tube, gel filled, non-armored - 6 strand cable (include fan-out kit)	\$1.00	price per lineal foot
	Fiber optics: 8.3/125 single-mode underground rated, loose tube, gel filled, non-armored - 12 strand cable (include fan-out kit)	\$1.50	price per lineal foot
	Fiber optics: 8.3/125 single-mode underground rated, loose tube, gel filled, non-armored - 24 strand cable (include fan-out kit)	\$2.00	price per lineal foot
	Fiber optics: 50/125 multi-mode tight buffered above ground-6 strand	\$2.00	price per lineal foot
	Fiber optics: 50/125 multi-mode tight buffered above ground-12 strand	\$3.00	price per lineal foot
	Fiber optics: 50/125 multi-mode tight buffered above ground-24 strand	\$4.00	price per lineal foot
	Fiber optics: 8.3/125 single-mode tight buffered above ground-6 strand	\$1.50	price per lineal foot
	Fiber optics: 8.3/125 single-mode tight buffered above ground-12 strand	\$2.00	price per lineal foot
	Fiber optics: 8.3/125 single-mode tight buffered above ground-24 strand	\$2.50	price per lineal foot
	Fiber Termination / Connector (both ends of strand) SC, ST or LC connectors	\$75.00	cost per strand
	Rack mounted fiber optic termination Enclosure -12 strand capacity (installed / loaded SC/ST/SM)	\$350.00	each
	Rack mounted fiber optic termination Enclosure -24 strand capacity (installed / loaded SC/ST/SM)	\$400.00	each
	Rack mounted fiber optic termination Enclosure -48 strand capacity (installed / loaded SC/ST/SM)	\$450.00	each
	Wall mounted fiber optic termination box -12 strand capacity (installed / loaded SC/ST/SM)	\$250.00	each

**B2013-03 Cable Installations - District Wide
Unit Cost Bid Sheets**

All pricing submitted below shall include appropriate materials and labor to perform work in accordance with the Cable Plant Specifications

Qty	Item Description	Unit Cost	
	Wall mounted fiber optic termination box -24 strand capacity (installed / loaded SC/ST/SM)	\$300.00	each
	Wall mounted fiber optic termination box -48 strand capacity (installed / loaded SC/ST/SM)	\$400.00	each
	Wall mount 19"-2' Chatsworth open equipment rack, model 11790-X25 (installed w/ all fittings)	\$400.00	each
	Wall mount 19"-3' Chatsworth open equipment rack, model 11791-X25 (installed w/ all fittings)	\$450.00	each
	Wall mount 19"-4' Chatsworth open equipment rack, model 11807-X25 (installed w/ all fittings)	\$475.00	each
	Wall mount 19"-7' Chatsworth open equipment rack, model 11807-X25 (installed w/ all fittings)	\$500.00	each
	Wall mount 19"-2' locking cabinet Chatsworth Cube-It w/ fan, model 11900-724 (installed w/ all fittings)	\$700.00	each
	Wall mount 19"-3' locking cabinet Chatsworth Cube-It w/ fan, model 11900-736 (installed w/ all fittings)	\$750.00	each
	Wall mount 19"-4' locking cabinet Chatsworth Cube-It w/ fan, model 11900-748 (installed w/ all fittings)	\$800.00	each
	Wall mount 19"-7' free standing locking cabinet Chatsworth Cube-It w/ fan, model 13496-772 (installed w/ all fittings)	\$2,250.00	each
	3/4" fire rated plywood (installed)	\$150.00	each
	110 Style wall mount termination Patch block w/CAT 6 jacks-12 port	\$150.00	each
	110 rack mount patch panel w/CAT 6 jacks-48 ports Leviton Model 69586-U48	\$350.00	each
	48 port rack mounted CAT 6 modular Quick Port patch panel - Leviton Model 69270-U48 - Loaded	\$350.00	each
	Nonmetallic 1-Compartment Surface Mounted Raceway: Panduit LD3 (installed with all required fittings)	\$7.00	price per lineal foot
	Nonmetallic 1-Compartment Surface Mounted Raceway: Panduit LD5 (installed with all required fittings)	\$8.00	price per lineal foot
	Nonmetallic 1-Compartment Surface Mounted Raceway: Panduit LD10 (installed with all required fittings)	\$10.50	price per lineal foot
	Nonmetallic Surface Mounted Raceway: Panduit T70 (installed with Base/Cover & all required fittings)	\$13.00	price per lineal foot
	Nonmetallic 2-Compartment Surface Mounted Raceway: Wiremold 5400 (installed with Base/cover & all fittings)	\$22.50	price per lineal foot
	Tele-Power Pole (Aluminum)- Wiremold Model AMDTP-4	\$350.00	each
	Fish down wall for flush mounted installation of DATA device [interior walls where possible]	\$100.00	each
	Hourly individual Tech rate for special circumstances - [Soundman prevailing wage rates apply to all labor in this contract]	\$75.00	each
	1" Orange inner-duct for fiber optic cable (installed)	\$0.75	price per lineal foot
	2" Firestop Ready Sleeve - Spec Seal Fire Stop Products Cat. No. FS200 (Installed)	\$75.00	each
	3" Firestop Ready Sleeve - Spec Seal Fire Stop Products Cat. No. FS300 (Installed)	\$125.00	each
	4" Firestop Ready Sleeve - Spec Seal Fire Stop Products Cat. No. FS400 (Installed)	\$125.00	each
	12" wide x 12' Long Ladder Rack: Chatsworth Model 10250-712 (installed w/ all fittings)	\$20.00	price per lineal foot
	12" wide x 12' Long Cable Tray: Chatsworth FastTrack Model 13341-012 (installed w/ all fittings)	\$20.00	price per lineal foot

**B2013-03 Cable Installations - District Wide
Unit Cost Bid Sheets**

ITEM 15C

All pricing submitted below shall include appropriate materials and labor to perform work in accordance with the Cable Plant Specifications

Qty	Item Description	Unit Cost	
	19" rack mounted single sided horizontal cable management 1RMU-Chatsworth 30139-719 (installed)	\$50.00	each
	19" rack mounted single sided horizontal cable management 2RMU-Chatsworth 30130-719 (installed)	\$75.00	each
	7' Rack mounted double sided vertical cable management Chatsworth 30095-703 (installed)	\$600.00	each
	1 meter Duplex Fiber Optic Patch Cables 50/125 Multi Mode: SC/ST/LC Leviton Model 50D SC/ST/LC-M01	\$25.00	each
	3 meter Duplex Fiber Optic Patch Cables 50/125 Multi Mode: SC/ST/LC Leviton Model 50D SC/ST/LC-M03	\$30.00	each
	1 meter Duplex Fiber Optic Patch Cables 62.5/125 Multi Mode: SC/ST/LC Leviton Model 62D SC/ST/LC-M01	\$30.00	each
	3 meter Duplex Fiber Optic Patch Cables 62.5/125 Multi Mode: SC/ST/LC Leviton Model 62D SC/ST/LC-M03	\$30.00	each
	1 meter Duplex Fiber Optic Patch Cables 8.3/125 Single Mode: SC/ST/LC Leviton Model 8.3D SC/ST/LC-S01	\$25.00	each
	3 meter Duplex Fiber Optic Patch Cables 8.3/125 Single Mode: SC/ST/LC Leviton Model 8.3D SC/ST/LC-S03	\$30.00	each
	20' Category 6 UTP Leviton SlimLine Patch Cord - Model #6D460-20*	\$10.00	each
	15' Category 6 UTP Leviton SlimLine Patch Cord - Model #6D460-15*	\$10.00	each
	10' Category 6 UTP Leviton SlimLine Patch Cord - Model #6D460-10*	\$8.50	each
	7' Category 6 UTP Leviton SlimLine Patch Cord - Model #6D460-07*	\$7.50	each
	5' Category 6 UTP Leviton SlimLine Patch Cord - Model #6D460-05*	\$7.00	each
	3' Category 6 UTP Leviton SlimLine Patch Cord - Model #6D460-03*	\$5.00	each
	EXTRON Polevault Projector System PVS200 - Installed (dropped ceiling or hard lid)	\$2,800.00	each

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: September 11, 2012

BOARD MEETING DATE: September 20, 2012

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL OF CHANGE ORDERS

EXECUTIVE SUMMARY

During the Replace Roofing at Torrey Pines High School Northwest Portion of Building B project B2012-15 it was discovered that damage had occurred to plywood and drains under the roof surface. The cost to repair this damage resulted in the project going over the awarded amount by \$1,555.00.

RECOMMENDATION:

Approve Change Order No. 1 increasing the contract amount by \$1,555.00, and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

FUNDING SOURCE:

Torrey Pines Lease Revenue Bonds 2012



ROESLING
NAKAMURA
TERADA
Architects, Inc.

363 FIFTH AVENUE
SAN DIEGO
CALIFORNIA 92101
619 233-1023
FAX 619 233-0016
mail@rntarchitects.com

Change Order

Owner ITEM 15D
Architect
Contractor
Field
Other

Project:	REPLACE ROOFING AT TORREY PINES HIGH SCHOOL NORTHWEST PORTION OF BUILDING B B2012-15	CO No:	01
		Initiation Date:	Sept. 11, 2012
To Contractor:	<u>Commercial & Industrial Roofing Co., Inc.</u>	Project No:	607
	<u>9239 Olive Drive</u>	Contract For:	
	<u>Spring Valley, CA 91977</u>	Contract Date:	June 29, 2012

The Contract is changed as follows:
Increase contract by \$1555.00 for added plywood replacement and roof drains.

Not valid until signed by the Owner, Architect, and Contractor.

The original (Contract Sum) (Guaranteed Maximum Price) was	\$ 243,888.00
Net change by previously authorized Change Orders	\$ 0
The (Contract Sum) (Guaranteed Maximum Price) prior to this Change Order was	\$ 243,888.00
The (Contract Sum) (Guaranteed Maximum Price) will be (increased) (decreased) (unchanged) by this Change Order	\$ 1555.00
The new (Contract Sum) (Guaranteed Maximum Price) including this Change Order will be	\$ 245,443.00
The Contract Time will be (increased) (decreased) (unchanged) by	() days
The date of Substantial Completion as of the date of this Change Order therefore is	

ARCHITECT **Roesling Nakamura Terada Architects, Inc.**

ADDRESS 363 5th Avenue, #202, San Diego, CA 92101

BY Joe Mansfield DATE 9/11/12

CONTRACTOR **Commercial & Industrial Roofing Co.**

ADDRESS 9239 Olive Street, Spring Valley, CA 91977

BY _____ DATE _____

OWNER _____

ADDRESS _____

BY _____ DATE _____

OWNER **San Dieguito Union High School District**

ADDRESS 710 Encinitas Blvd. Encinitas, CA 92024

BY Christina Bennett DATE _____

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: September 11, 2012

BOARD MEETING DATE: September 20, 2012

PREPARED BY: Eric R. Dill
Associate Superintendent, Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL OF BUSINESS REPORTS

EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

1. Purchase Orders
2. Membership Listing (None Submitted)

RECOMMENDATION:

It is recommended that the Board approve the following business reports: 1) Purchase Orders, and 2) Membership Listings (None Submitted).

FUNDING SOURCE:

Not applicable

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 08/28/12 THRU 09/10/121
ITEM 15F

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
230665	08/28/12	03	OCE IMAGISTICS INC.	023	COPIER OVERAGE CHGS	\$3,940.26
230666	08/28/12	03	ALPHA GRAPHICS	012	MATERIALS AND SUPPLI	\$384.15
230667	08/28/12	03	ALPHA GRAPHICS	012	MATERIALS AND SUPPLI	\$297.61
230668	08/28/12	03	A C T	014	DUES AND MEMBERSHIPS	\$250.00
230669	08/28/12	06	MISSION FEDERAL CRED	035	COMPUTER LICENSING	\$422.00
230670	08/28/12	03	STAPLES ADVANTAGE	010	MATERIALS AND SUPPLI	\$480.00
230671	08/28/12	06	RALPHS GROCERY COMPA	005	MATERIALS AND SUPPLI	\$250.00
230672	08/28/12	03	SUPPLY MASTER INC	004	MATERIALS AND SUPPLI	\$126.26
230673	08/28/12	03	OFFICE DEPOT	010	MATERIALS AND SUPPLI	\$303.42
230674	08/28/12	03	SUPPLY MASTER INC	010	MATERIALS AND SUPPLI	\$142.79
230675	08/28/12	03	SOUTHWEST SCHOOL/OFF	010	MATERIALS AND SUPPLI	\$55.43
230676	08/29/12	03	PROFESSIONAL EDUCATI	005	COMPUTER LICENSING	\$179.19
230677	08/29/12	03	ACCUVANT, INC.	035	COMPUTER SUPPLIES	\$1,532.21
230678	08/29/12	03	SPANKY'S PORTABLE S	013	RENTS & LEASES	\$1,000.00
230679	08/29/12	03	GUARDIAN ELEVATOR	025	REPAIRS BY VENDORS	\$32,300.00
230680	08/29/12	03	SUPPLY MASTER INC	035	COMPUTER SUPPLIES	\$394.37
230681	08/29/12	06	AMAZON.COM	013	MATERIALS AND SUPPLI	\$1,000.00
230682	08/29/12	06	CALUMET PHOTOGRAPHIC	013	MATERIALS AND SUPPLI	\$1,000.00
230683	08/29/12	03	SMART AND FINAL CORP	004	MATERIALS AND SUPPLI	\$300.00
230684	08/29/12	03	SEHI-PROCOMP COMPUTE	035	NON-CAPITALIZED TECH	\$559.27
230685	08/29/12	06	SMART AND FINAL CORP	005	MATERIALS AND SUPPLI	\$1,000.00
230686	08/29/12	13	GOOD SOURCE SOLUTION	031	PURCHASES FOOD	\$7,000.00
230687	08/29/12	13	INDUSTRIAL ELECTRIC	031	REPAIRS BY VENDORS	\$210.24
230688	08/29/12	06	MISSION FEDERAL CRED	005	MATERIALS AND SUPPLI	\$40.90
230690	08/29/12	03	STAPLES ADVANTAGE	010	MATERIALS AND SUPPLI	\$1,400.00
230691	08/29/12	06	GLENCOE-MACMILLAN/MC	010	E-BOOKS OTHER THAN T	\$7,806.49
230692	08/29/12	06	MATHESON TRI-GAS INC	013	MATERIALS AND SUPPLI	\$3,000.00
230693	08/29/12	03	SUPPLY MASTER INC	008	MATERIALS AND SUPPLI	\$99.13
230694	08/29/12	03	AMAZON.COM	013	AERIES SUPPLIES	\$290.29
230695	08/30/12	03	STATE INDUSTRIAL PRO	025	OTHER SERV. & OPER.EX	\$6,000.00
230696	08/30/12	03	C C S PRESENTATION S	012	MATERIALS AND SUPPLI	\$924.50
230697	08/30/12	03	APPERSON EDUCATION P	004	MATERIALS AND SUPPLI	\$267.45
230698	08/30/12	06	CENGAGE LEARNING	013	MATERIALS AND SUPPLI	\$3,201.33
230699	08/31/12	03	SAROYAN LUMBER	013	MATERIALS AND SUPPLI	\$2,000.00
230700	08/31/12	03	SURVIVAL TECH AND TR	014	MATERIALS AND SUPPLI	\$113.44
230701	08/31/12	06	CENGAGE LEARNING	013	E-BOOKS OTHER THAN T	\$2,348.88
230702	08/31/12	03	SPANKY'S PORTABLE S	001	RENTS & LEASES	\$1,800.00
230703	08/31/12	13	MINUTEMAN PRESS LLC	031	PRINTING	\$145.46
230704	08/31/12	06	VON'S GROCERY COMPAN	010	MATERIALS AND SUPPLI	\$500.00
230705	08/31/12	03	CARLSBAD, CITY OF	010	OTHER SERV. & OPER.EX	\$130.00
230706	08/31/12	06	STATER BROS MARKETS	010	MATERIALS AND SUPPLI	\$500.00
230707	08/31/12	06	SMART AND FINAL CORP	010	MATERIALS AND SUPPLI	\$1,000.00
230708	08/31/12	03	STAPLES ADVANTAGE	010	MATERIALS AND SUPPLI	\$750.00
230709	08/31/12	06	RALPHS GROCERY COMPA	005	MATERIALS AND SUPPLI	\$250.00
230710	08/31/12	06	SMART AND FINAL CORP	005	MATERIALS AND SUPPLI	\$1,000.00
230711	08/31/12	25-19	BREVIK PLUMBING	025	NON-CAPITALIZED IMPR	\$7,325.00
230712	08/31/12	03	FRONTIER FENCE COMPA	025	NON-CAPITALIZED IMPR	\$5,336.00
230713	08/31/12	03	WEATHERPROOFING TECH	025	REPAIRS BY VENDORS	\$4,800.00
230714	08/31/12	03	A B M ELECTRICAL SOL	025	REPAIRS BY VENDORS	\$2,205.00
230715	08/31/12	03	MCMAMARA PUMP & ELEC	025	REPAIRS BY VENDORS	\$4,500.00
230716	08/31/12	25-18	L B CONCRETE	025	LAND IMPROVEMENTS	\$14,916.00
230717	09/04/12	03	FLINN SCIENTIFIC INC	005	MATERIALS AND SUPPLI	\$441.83
230718	09/04/12	03/06	CHEVRON U S A, INC	028	FUEL	\$9,900.00
230719	09/04/12	03	XEROX CORPORATION	005	RENTS & LEASES	\$1,130.60
230720	09/04/12	11	GENOO, LLC	009	PROF/CONSULT./OPER E	\$3,000.00

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 08/28/12 THRU 09/10/122
ITEM 15F

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
230721	09/04/12	06	OCE IMAGISTICS INC.	030	RENTS & LEASES	\$1,551.60
230722	09/04/12	03	SEHI-PROCOMP COMPUTE	035	COMPUTER SUPPLIES	\$1,303.78
230723	09/04/12	03	TROXELL COMMUNICATIO	035	COMPUTER SUPPLIES	\$969.73
230724	09/04/12	03	TROXELL COMMUNICATIO	035	MATERIALS AND SUPPLI	\$476.71
230725	09/04/12	03	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$6,027.49
230726	09/04/12	03	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$11,221.35
230727	09/04/12	03	ONE STOP TONER AND I	035	COMPUTER SUPPLIES	\$538.70
230728	09/04/12	03	A C T EDUCATION AND	005	DUES AND MEMBERSHIPS	\$250.00
230729	09/04/12	03	COLLEGE BOARD PUBLIC	005	MATERIALS AND SUPPLI	\$847.80
230730	09/05/12	03	AMAZON.COM	014	MATERIALS AND SUPPLI	\$8.85
230731	09/05/12	03	WALL STREET JOURNAL	014	MATERIALS AND SUPPLI	\$149.00
230732	09/05/12	03	SUPPLY MASTER INC	014	MATERIALS AND SUPPLI	\$209.47
230733	09/05/12	03	STAPLES ADVANTAGE	012	MATERIALS AND SUPPLI	\$59.37
230734	09/05/12	03	ONE STOP TONER AND I	003	MATERIALS AND SUPPLI	\$102.34
230735	09/05/12	06	DOWDEN, SUSAN AND/OR	030	CURRENT LIABILITIES	\$9,950.00
230736	09/05/12	06	MISSION FEDERAL CRED	030	MATERIALS AND SUPPLI	\$306.93
230737	09/05/12	03	SUPPLY MASTER INC	008	MATERIALS AND SUPPLI	\$161.09
230738	09/05/12	03	SUPPLY MASTER INC	008	MATERIALS AND SUPPLI	\$99.13
230739	09/05/12	25-19	STAPLES ADVANTAGE	004	MATERIALS AND SUPPLI	\$195.55
230741	09/06/12	03	AMAZON.COM	012	MATERIALS AND SUPPLI	\$113.91
230742	09/06/12	06	PEARSON & AGS ASSESS	030	MATERIALS AND SUPPLI	\$244.43
230743	09/06/12	03	SEHI-PROCOMP COMPUTE	035	NON-CAPITALIZED TECH	\$1,201.41
230744	09/06/12	03	AMAZON.COM	023	MATERIALS AND SUPPLI	\$92.70
230745	09/07/12	03	SEHI-PROCOMP COMPUTE	035	MATERIALS AND SUPPLI	\$492.34
230747	09/07/12	03	XEROX CORPORATION	010	RENTS & LEASES	\$15,166.89
230748	09/07/12	03	SAN DIEGO DIGITAL SO	012	NON CAPITALIZED EQUI	\$1,718.61
230749	09/07/12	03	PROCURETECH	035	COMPUTER SUPPLIES	\$367.58
230750	09/07/12	03	TROXELL COMMUNICATIO	014	MATERIALS AND SUPPLI	\$484.86
230751	09/07/12	03	ONE STOP TONER AND I	035	COMPUTER SUPPLIES	\$86.19
230752	09/07/12	03	SEHI-PROCOMP COMPUTE	035	COMPUTER SUPPLIES	\$195.90
230753	09/07/12	06	ORIENTAL TRADING COM	030	MATERIALS AND SUPPLI	\$51.46
230754	09/07/12	03	FISHER SCIENTIFIC EM	005	MATERIALS AND SUPPLI	\$2,920.50
230755	09/10/12	03	AMAZON.COM	004	MATERIALS AND SUPPLI	\$121.60
230756	09/10/12	06	HOLT MCDUGAL	013	E-BOOKS OTHER THAN T	\$7,647.50
230757	09/10/12	03	NORTH COUNTY CONFERE	024	DUES-CIF	\$6,000.00
230758	09/10/12	06	GRAINGER, WW INC	014	MATERIALS AND SUPPLI	\$332.21
230759	09/10/12	13	ICON ENCLOSURES INC	031	EQUIPMENT	\$11,206.00
230760	09/10/12	03	ROYAL BUSINESS GROUP	022	OFFICE SUPPLIES	\$12.61
230761	09/10/12	03	BAUDVILLE INC	003	MATERIALS AND SUPPLI	\$61.84
230762	09/10/12	03	SAFARI MONTAGE	004	COMPUTER LICENSING	\$1,250.00
230763	09/10/12	06	MISSION FEDERAL CRED	030	MATERIALS AND SUPPLI	\$179.20
230764	09/10/12	03	MISSION FEDERAL CRED	004	MATERIALS AND SUPPLI	\$581.66
230765	09/10/12	06	SCHOOL OUTFITTERS	030	MATERIALS AND SUPPLI	\$147.50
230766	09/10/12	06	ULINE SHIPPING SUPPL	030	MATERIALS AND SUPPLI	\$328.31
230767	09/10/12	06	MISSION FEDERAL CRED	030	MATERIALS AND SUPPLI	\$22.25
230768	09/10/12	03	STAPLES ADVANTAGE	013	MATERIALS AND SUPPLI	\$1,000.00
230769	09/10/12	03	STAPLES ADVANTAGE	013	MATERIALS AND SUPPLI	\$500.00
230770	09/10/12	03	C C S PRESENTATION S	004	MATERIALS AND SUPPLI	\$154.08
230771	09/10/12	06	HOME DEPOT	013	MATERIALS AND SUPPLI	\$1,000.00
230772	09/10/12	06	SAROYAN LUMBER	013	MATERIALS AND SUPPLI	\$2,000.00
230773	09/10/12	03	CONTINENTAL MATHEMAT	004	FEES - ADMISSIONS, T	\$155.00
230774	09/10/12	03	MACGILL DISCOUNT SCH	005	MATERIALS AND SUPPLI	\$274.33
230775	09/10/12	03	CALUMET PHOTOGRAPHIC	013	MATERIALS AND SUPPLI	\$1,600.00
230776	09/10/12	03	MCMASTER-CARR SUPPLY	013	MATERIALS AND SUPPLI	\$600.00
230777	09/10/12	03	RIO GRANDE	013	MATERIALS AND SUPPLI	\$300.00

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 08/28/12 THRU 09/10/12

3
ITEM 15F

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
230778	09/10/12	03	INDUSTRIAL METAL SUP	013	MATERIALS AND SUPPLI	\$400.00
230779	09/10/12	06	MISSION FEDERAL CRED	012	TEXTBOOKS	\$70.88
230780	09/10/12	06	WESELOH CHEVROLET CO	028	MATERIALS-VEHICLE PA	\$5,250.00
230781	09/10/12	03	STAPLES ADVANTAGE	013	MATERIALS AND SUPPLI	\$500.00
230782	09/10/12	06	PRENTICE HALL/REGENT	014	E-BOOKS OTHER THAN T	\$6,057.19
230783	09/10/12	11	MCCAFFERY, CECILIA (009	MATERIALS AND SUPPLI	\$1,200.00
230784	09/10/12	06	SUPPLY MASTER INC	004	MATERIALS AND SUPPLI	\$51.72
230785	09/10/12	03	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$4,488.54
230786	09/10/12	03	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$2,137.36
230787	09/10/12	06	HANCOCK, THERESA A.	024	PROF/CONSULT./OPER E	\$7,500.00
230788	09/10/12	03	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$3,338.78
230789	09/10/12	06	RIVERSIDE PUBLISHING	030	MATERIALS AND SUPPLI	\$876.06
230790	09/10/12	06	RIVERSIDE PUBLISHING	030	MATERIALS AND SUPPLI	\$254.34
630000	09/07/12	03	SOUTHLAND ENVELOPE C	001	STORES	\$850.69
730002	08/31/12	03	SIGLER WHOLESALE DIS	025	BLDG.-REPAIR MATERIA	\$1,645.65
730006	09/10/12	06	VALENCIA'S	028	REPAIRS-VEHICLES	\$175.00
830012	09/04/12	03	AAP-CA CHAPTER 3	022	CONFERENCE,WORKSHOP,	\$25.00
REPORT TOTAL						\$268,110.47

Individual Membership Listings
For the Period of August 28, 2012 through September 10, 2012

<u>Staff Member Name</u>	<u>Organization Name</u>	<u>Amount</u>
None to report		

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: September 10, 2012

BOARD MEETING DATE: September 20, 2012

PREPARED BY: Delores Perley, Director of Finance
Eric R. Dill, Assoc. Supt./Business Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: ADOPTION OF 2012-13 DISTRICT GENERAL FUND
BUDGET FALL REVISION

EXECUTIVE SUMMARY

The Board of Trustees approved the Adopted Budget for 2012-13 on June 21, 2012, before the books were closed for 2011-12. At the time of budget adoption, the District made certain assumptions for budget development based on the State budget. The budget trailer bill, which passed after the Board of Trustees approved the 2012-13 budget, did not have a significant impact on the budget assumptions. The Fall Revision incorporates changes necessary after the close of the 2011-12 year and the beginning of the 2012-13 year, including carryover amounts from the closing of 2011-12. Assumptions regarding funding from the State are unchanged.

Revisions included in this Fall Budget Revision are:

- The beginning fund balance is changed as a result of closing the books for 2011-12. The balance is up by over \$1.9M. This is due to the conservative spending resulting in unspent budgets, additional savings in utility costs, donation carryover, and carryover from restricted programs.
- Federal Income is increased by \$221K due to carryover amounts from 2011-12.
- Other State Income is increased by \$462K, due to the Mandated Cost Block Grant, TUPE carryover and a reduction to the Fair Share Contribution.
- Estimated cost of encroachment has increased slightly overall due to increased Special Education costs, offset by a reduction in the Routine Restricted Maintenance and Special Education Transportation encroachments. The General Fund Contribution from ROP has also increased slightly.
- Certificated salaries have increased due to the addition of the teachers on special assignment in technology and assessment.
- Classified salaries have decreased due to the reduction of computer technicians, partially offset by additional special education instructional aides needed for incoming students.

- Employee benefits have also decreased due to the salary decreases.
- Books and Supplies have increased by \$1.6M, due to the 2011-12 unspent restricted allocations, carryover amounts that have now been included in the budget, as well as additional donation revenue received. The carryover amounts were reserved as part of the 2011-12 Ending Balance, as this occurs each year.
- The effect the changes to revenue and expenditures have on the total reserve balance for 2012-13 is an increase, from 8.14% to 9.11%.

The unrestricted ending balance as of June 30, 2013 is now projected to be \$6.8M. While this increase is welcome, the District is still operating with a structural deficit and the additional reserves will be considered as we begin the process to develop the 2013-14 budget.

RECOMMENDATION:

It is recommended that the Board adopt the 2012-13 District General Fund Budget Fall Revision, as shown in the attached supplements.

FUNDING SOURCE:

General Fund/Unrestricted; General Fund/Restricted

General Fund Revenue & Expenditures - 2012-2013 Fall Revision

	2012-2013 Adopted Budget			2012-2013 Fall Revision			Change
	UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
PROJECTED INCOME							
Revenue Limit / Property Tax	77,536,049	1,468,371	79,004,420	77,536,049	1,468,371	79,004,420	0
Federal Income	749,278	3,502,111	4,251,389	749,278	3,723,590	4,472,868	221,479
Other State Income	1,756,988	1,866,130	3,623,118	2,179,903	1,904,794	4,084,697	461,579
Local Income	1,491,924	6,076,511	7,568,435	1,525,280	6,076,511	7,601,791	33,356
Transfers	0	0	0	0	0	0	0
Encroachment	(12,448,566)	12,448,566	0	(12,471,093)	12,471,093	0	0
TOTAL PROJECTED INCOME	69,085,673	25,361,689	94,447,362	69,519,417	25,644,359	95,163,776	716,414
PROJECTED EXPENDITURES							
Certificated Salaries	40,437,337	8,062,199	48,499,536	40,671,251	8,019,573	48,690,824	191,288
Classified Salaries	9,651,680	6,313,772	15,965,452	9,364,775	6,308,026	15,672,801	(292,651)
Benefits	15,334,348	5,041,146	20,375,494	15,289,889	5,053,328	20,343,217	(32,277)
Books & Supplies	1,564,140	1,398,235	2,962,375	2,285,014	2,267,751	4,552,765	1,590,390
Services & Operating Expenses	6,868,393	4,263,228	11,131,621	6,904,349	4,313,685	11,218,034	86,413
Capital Outlay	16,500	0	16,500	16,500	0	16,500	0
Other Outgo	1,264,988	283,109	1,548,097	1,264,988	283,109	1,548,097	0
Categorical	0	0	0	0	0	0	0
TOTAL PROJECTED EXPENDITURES	75,137,386	25,361,689	100,499,075	75,796,766	26,245,472	102,042,238	1,543,163
Estimated Unspent	0	0	0	0	0	0	0
Expenditures (over/under) Revenue	(6,051,713)	0	(6,051,713)	(6,277,349)	(601,113)	(6,878,462)	(826,749)
FUND BALANCE, RESERVES:							
Beginning Balance - July 1	11,759,016	0	11,759,016	13,126,361	601,113	13,727,474	1,968,458
Audit Adjustment	0	0	0			0	0
Adjusted Beginning Balance	11,759,016	0	11,759,016	13,126,361	601,113	13,727,474	1,968,458
Projected Ending Balance - June 30	5,707,303	0	5,707,303	6,849,012	0	6,849,012	1,141,709
COMPONENTS OF THE ENDING BALANCE:							
<i>Nonspendable:</i>							
Revolving Cash Fund 9130	180,000		180,000	180,000		180,000	0
Stores Inventory 9320	1,000		1,000	1,000		1,000	0
<i>Restricted:</i>							
Reserve for categorical programs		0	0		0	0	0
<i>Assigned:</i>							
Basic Aid Reserve (3.0%)	3,014,972		3,014,972	3,061,267		3,061,267	46,295
Other Commitments	0		0	0		0	0
<i>Unassigned:</i>							
Recommended Min Reserve (4.5%)	4,522,458		4,522,458	4,591,901		4,591,901	69,442
Total Components	7,718,431	0	7,718,431	7,834,168	0	7,834,168	115,737
RESERVE FOR ECONOMIC UNCERTAINTIES	(2,011,128)	0	(2,011,128)	(985,156)	0	(985,156)	1,025,972
	-2.00%	0.00%	-2.00%	-0.97%	0.00%	-0.97%	1.04%
SPECIAL RESERVE FUND	2,476,737	0	2,476,737	2,450,937	0	2,450,937	
Combined Reserve	8.14%	0.00%	8.14%	9.11%	0.00%	9.11%	

REVENUE LIMIT SOURCES

ITEM 16

Object	Resource	2012-2013 Adopted Budget			2012-2013 Fall Revision			Change
		UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
8011	STATE AID	(39,236)		(39,236)	(39,236)		(39,236)	0
8021	HOMEOWNERS' EXEMPTION	761,121		761,121	761,121		761,121	0
8041	SECURED TAXES	75,305,773		75,305,773	75,305,773		75,305,773	0
8042	UNSECURED TAXES	2,606,275		2,606,275	2,606,275		2,606,275	0
8043	PRIOR YEAR TAXES	3,838		3,838	3,838		3,838	0
8046	SUPPL ED REV AUGMENT FUNDS(SERAF)	0		0	0		0	0
8047	COMMUNITY REDEVELOPMENT FUNDS	10,686		10,686	10,686		10,686	0
8082	OTHER TAXES	500		500	500		500	0
8089	50% RECAPTURE, OTHER TAXES	(250)		(250)	(250)		(250)	0
8091	SPECIAL ED ADA	(1,100,000)	1,100,000	0	(1,100,000)	1,100,000	0	0
8096	XFER TO CHT SCH INLIEU PROP TX	(12,658)	0	(12,658)	(12,658)	0	(12,658)	0
8097	SPECIAL ED EXCESS TAX		368,371	368,371		368,371	368,371	0
	TOTAL-REVENUE LIMIT SOURCES	77,536,049	1,468,371	79,004,420	77,536,049	1,468,371	79,004,420	0

FEDERAL INCOME

ITEM 16

Object	Resource		2012-2013 Adopted Budget			2012-2013 Fall Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
8290-000	0000-024		12,629		12,629	12,629		12,629	0
8290 006	0000 012		736,649		736,649	736,649		736,649	0
8290 000	3010 000			545,230	545,230		545,230	545,230	0
8290 002	3010 000			0	0		167,326	167,326	167,326
8181 000	3310 000			1,870,672	1,870,672		1,870,672	1,870,672	0
8181 000	3311 000			106,783	106,783		106,783	106,783	0
8182 000	3327 000			363,367	363,367		363,367	363,367	0
8290 000	3410 000			196,416	196,416		196,416	196,416	0
8290 000	3550 001			119,415	119,415		119,415	119,415	0
8290 000	3550 002			5,584	5,584		5,584	5,584	0
8290 000	4035 000			183,019	183,019		183,646	183,646	627
8290 002	4035 000			0	0		687	687	687
8290 000	4036 000			9,000	9,000		6,000	6,000	(3,000)
8290 001	4036 000	D		0	0		4,179	4,179	4,179
8290 002	4036 000			0	0		3,000	3,000	3,000
8290 000	4045 000			1,856	1,856		1,856	1,856	0
8290 000	4201 000			28,966	28,966		25,000	25,000	(3,966)
8290 002	4201 000			0	0		18,431	18,431	18,431
8290 000	4203 000			71,803	71,803		71,803	71,803	0
8290 002	4203 000			0	0		34,195	34,195	34,195
			749,278	3,502,111	4,251,389	749,278	3,723,590	4,472,868	221,479

D DEFERRED

OTHER STATE INCOME

Object	Resource		2012-2013 Adopted Budget			2012-2013 Fall Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
8590 000	0000 000		610,166		610,166	610,166		610,166	0
8590 005	0000 000	HOURLY PROGRAMS	(6,367,518)		(6,367,518)	(6,281,135)		(6,281,135)	86,383
8590 006	0000 012	BASIC AID FAIR SHARE	922,847		922,847	922,847		922,847	0
8590 002	0000 023	CA SOLAR INITIATIVE REBATE	0		0	0		0	0
8590 000	0000 024	CELDT TESTING	6,122		6,122	6,122		6,122	0
8550 000	0425 000	AP FEE REIMB PROG	0		0	336,532		336,532	336,532
8590 000	0900 XXX	MANDATED COST REIMBURSEMENT	5,177,081		5,177,081	5,177,081		5,177,081	0
8560 000	1100 000	CATEGORICAL FLEXIBILITY	1,408,290		1,408,290	1,408,290		1,408,290	0
8560 000	6300 000	LOTTERY		210,000	210,000		210,000	210,000	0
8590 003	6512 000	LOTTERY INSTRUCTIONAL MATERIALS		254,696	254,696		254,696	254,696	0
8590 000	6520 000	SPED PROP 98 MENTAL HEALTH SERVICES		292,190	292,190		292,190	292,190	0
8590 000	6530 000	SPED PROJ WORKABILITY		1,789	1,789		1,789	1,789	0
8590 000	6535 000	SPED LOW INCIDENCE		4,618	4,618		4,618	4,618	0
8590 000	6690 000	SPED PERSONNEL STAFF DEV		144,483	144,483		137,870	137,870	(6,613)
8590 002	6690-000	TUPE 6-12 GRANT		0	0		45,332	45,332	45,332
8311 000	7090-000	ECONOMIC IMPACT AID		398,083	398,083		398,028	398,028	(55)
8311 000	7230 000	TRANSPORTATION - Home to School		481,086	481,086		481,086	481,086	0
8311 000	7240 000	TRANSPORTATION-Special Education		59,185	59,185		59,185	59,185	0
8590 000	7810 004	TRANSITION PRTRNSHP PROJ - WIT		20,000	20,000		20,000	20,000	0
TOTAL OTHER STATE REVENUE			1,756,988	1,866,130	3,623,118	2,179,903	1,904,794	4,084,697	461,579

D DEFERRED

LOCAL INCOME

Object	Resource		2012-2013 Adopted Budget			2012-2013 Fall Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
			8689 050	0000 300	TRASP FEES-ATHL-TP	115,000		115,000	
8689 100	0000 300	TRASP FEES-ATHL-LCC	100,000		100,000	100,000		100,000	0
8689 130	0000 300	TRASP FEES-ATHL-SDA	40,000		40,000	40,000		40,000	0
8689 140	0000 300	TRASP FEES-ATHL-CCA	60,800		60,800	60,800		60,800	0
8650 XXX	0000 634/5	M & O FIELD USE	100,000		100,000	100,000		100,000	0
8699 000	0100 030	22ND AGR DIST NON COOP	84,225		84,225	84,225		84,225	0
8677 004	0100 038	INT/AGY PRIVATE CONTRACTOR	50,000		50,000	50,000		50,000	0
8689 001	0100 039	OTHER PARKING FINES FEES			0			0	0
8660 XXX	0100 040	INTEREST	390,000		390,000	390,000		390,000	0
8631 000	0100 046	SALE OF EQUIPMENT & SUPPLIES	10,000		10,000	10,000		10,000	0
8631 001	0100 046	SALE OF EQUIPMENT & SUPPLIES	0		0	0		0	0
8689 014	0100 047	STUDENT PARKING FEES-CCA	0		0	0		0	0
8689 010	0100 048	STUDENT PARKING FEES-LCC	0		0	0		0	0
8689 013	0100 049	STUDENT PARKING FEES-SDA	0		0	0		0	0
8689 005	0100 050	STUDENT PARKING FEES-TP	0		0	0		0	0
8677 014	0100 051	ADMIN DEV FEES RSF/SB	1,500		1,500	1,500		1,500	0
8650 000	0100 XXX	LEASES AND RENTALS - SITE USE	0		0	0		0	0
8650 001	0100 302	BLDG/FIELD USE DIST WIDE	0		0	0		0	0
8782 000	1100 001	ROP LOTTERY TRANSFER	70,399		70,399	70,399		70,399	0
8783 000	0000 000	ALL OTHER TRANSFERS FROM JPA	0		0	0		0	0
8792 000	6500 000	SPECIAL EDUCATION		3,694,718	3,694,718		3,694,718	3,694,718	0
8677 010	6500 004	COASTAL LEARNING ACADEMY		100,000	100,000		100,000	100,000	0
8677 000	6500 007	SP ED, NCCSE		54,000	54,000		54,000	54,000	0
8675 001	7230 002	TRANSPORT.SERVICES PARENT PAY		525,000	525,000		525,000	525,000	0
8677 005	7230 009	INT/AG REV - OTHER TRANSP		8,000	8,000		8,000	8,000	0
8677 012	7230 009	I/A TRASPORTATION HTS		0	0		0	0	0
8677 012	7240 002	SP ED, TRANSPORTATION		20,000	20,000		20,000	20,000	0
8677 006	9010 006	INT/AG REV - APCD - BUS PROGRAM		0	0		0	0	0
8699 000	9010 009	SB70 CAREER DEV		0	0		0	0	0
8699 000	9010 010	SB70 CAREER DEV		74,335	74,335		74,335	74,335	0
8677 000	9025 XXX	ROP COUNTY OFFICE		1,575,458	1,575,458		1,575,458	1,575,458	0
8677 007	9025 XXX	INT/AG. REV. - ROP TIER III		0	0		0	0	0
8699 XXX	XXXX XXX	OTHER LOCAL INCOME	470,000	25,000	495,000	503,356	25,000	528,356	33,356
		TOTAL LOCAL REVENUE	1,491,924	6,076,511	7,568,435	1,525,280	6,076,511	7,601,791	33,356
8919 019	0100 085	TRANSFER FROM CAP. FAC. 25-19			0	0	0	0	0
8919 011	6285 000	TRANSFER FROM AD ED 11-00 FLEXIBILITY TRANSFER			0	0	0	0	0
8919 015	7230 000	I/F TRANSFER IN FR TRANSP EQUIP			0	0	0	0	0
8919 016	0000 000	I/TRANSF SELF INS FD			0	0	0	0	0
		SUBTOTAL TRANSFERS	0	0	0	0	0	0	0
8980 000	0000 000	UNRESTRICTED CONTRIBUTIONS	(12,473,909)	0	(12,473,909)	(12,513,270)	0	(12,513,270)	(39,361)
8980 000	1100-001	ROP LOTTERY TRANSFER	(70,399)	0	(70,399)	(70,399)	0	(70,399)	0
8980 000	6500 000	CONTRIBUTION TO SPEC. ED. FOR ENCROACHMENT		6,771,668	6,771,668		6,890,290	6,890,290	118,622
8980 000	6512 000	SPED MENTAL HEALTH SERVICES		514,168	514,168		514,168	514,168	0
8980 000	7230 000	CONTRIBUTION TO H-T-S TRANSPORTATION		73,120	73,120		71,104	71,104	(2,016)
8980 000	7240 000	CONTRIBUTION TO SP. ED. TRANSP. FOR ENCROACH.		2,819,139	2,819,139		2,790,698	2,790,698	(28,441)
8980 000	8150 000	CONTRIBUTION TO ROUTINE REPAIR FOR ENCROACH.		2,295,814	2,295,814		2,247,010	2,247,010	(48,804)
8980 000	9025 XXX	ROP LOTTERY TRANSFER		70,399	70,399		70,399	70,399	0
8990 007	9025 000	ROP TIER III REVENUE		(95,742)	(95,742)		(112,576)	(112,576)	(16,834)
8990 007	0000 000	ROP TIER III REVENUE	95,742	0	95,742	112,576	0	112,576	16,834
		SUBTOTAL ENCROACHMENT	(12,448,566)	12,448,566	0	(12,471,093)	12,471,093	0	0
		TOTAL TRANSFERS	(12,448,566)	12,448,566	0	(12,471,093)	12,471,093	0	0
		TOTAL ALL REVENUE W/O TEMP TRSFRS	69,085,673	25,361,689	94,447,362	69,519,417	25,644,359	95,163,776	716,414
		OTHER I/F TRANSFERS IN-TEMP			0			0	0
		TOTAL REVENUE WITH ALL TRANSFERS	69,085,673	25,361,689	94,447,362	69,519,417	25,644,359	95,163,776	716,414

CERTIFICATED SALARIES

ITEM 16

Object	Resource		2012-2013 Adopted Budget			2012-2013 Fall Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
1100 000		TEACHERS' SALARIES	33,209,403	7,412,515	40,621,918	33,289,128	7,492,656	40,781,784	159,866
1100 033		EL STIPEND	500,000	0	500,000	500,000	0	500,000	0
1200 000		PUPIL SUPPORT: LIBRARIANS GUIDANCE, WELFARE & ATTEND. PHYSICAL & MENTAL HEALTH	2,761,449	151,226	2,912,675	2,782,692	71,896	2,854,588	(58,087)
1300 000		SUPERVISORS, ADMIN: SUPERINTENDENTS ADMINISTRATORS	3,573,495	294,835	3,868,330	3,567,185	278,667	3,845,852	(22,478)
1900 000		OTHER CERTIFICATED	392,990	203,623	596,613	532,246	176,354	708,600	111,987
		TOTAL-OBJECT CODE 1000	40,437,337	8,062,199	48,499,536	40,671,251	8,019,573	48,690,824	191,288

CLASSIFIED SALARIES

ITEM 16

Object	Resource		2012-2013 Adopted Budget			2012-2013 Fall Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
2100 000		INSTRUCTIONAL AIDES	861,200	2,012,604	2,873,804	861,200	2,074,464	2,935,664	61,860
2200 000		CLASSIFIED SUPPORT: MAINTENANCE & OPERATIONS INSTR. MEDIA / LIBRARY TRANSPORTATION	2,854,137	3,654,201	6,508,338	2,900,339	3,586,648	6,486,987	(21,351)
2300 000		SUPERVISORS AND ADMINISTRATORS' SALARIES	864,332	311,313	1,175,645	866,274	311,721	1,177,995	2,350
2400 000		CLERICAL & OFFICE PERSONNEL	4,662,148	334,154	4,996,302	4,338,871	333,693	4,672,564	(323,738)
2900 000		OTHER CLASSIFIED	409,863	1,500	411,363	398,091	1,500	399,591	(11,772)
		TOTAL-OBJECT CODE 2000	9,651,680	6,313,772	15,965,452	9,364,775	6,308,026	15,672,801	(292,651)

EMPLOYEE BENEFITS

ITEM 16

Object	Resource		2012-2013 Adopted Budget			2012-2013 Fall Revisionn			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
3100 000		STATE TEACHERS' RETIREMENT SYS	3,664,889	667,081	4,331,970	3,683,622	658,384	4,342,006	10,036
3200 000		PUBLIC EMPLOYEE RETIREMENT SYS	1,116,433	657,518	1,773,951	1,079,105	662,742	1,741,847	(32,104)
3311/2 000		SOCIAL SECURITY	650,210	395,190	1,045,400	634,759	394,831	1,029,590	(15,810)
3321/2 000		MEDICARE	693,119	200,152	893,271	692,264	197,353	889,617	(3,654)
3400 000		INC PROTCT+CERT DNTAL+LIFE	459,426	120,164	579,590	451,462	118,534	569,996	(9,594)
3500 000		UNEMPLOYMENT INSURANCE	607,945	158,667	766,612	607,364	157,440	764,804	(1,808)
3600 000		WORKERS' COMPENSATION	943,974	242,630	1,186,604	943,086	240,754	1,183,840	(2,764)
3700 000		RETIREE BENEFITS (H & W)	658,865	148,438	807,303	673,564	152,129	825,693	18,390
3800 000		PERS REDUCTION	0	0	0	0	0	0	0
3900 000		FLEX ACCOUNTS	6,539,487	2,451,306	8,990,793	6,524,663	2,471,161	8,995,824	5,031
		TOTAL-OBJECT CODE 3000	15,334,348	5,041,146	20,375,494	15,289,889	5,053,328	20,343,217	(32,277)

BOOKS AND SUPPLIES

ITEM 16

Object	Resource		2012-2013 Adopted Budget			2012-2013 Fall Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
4100 000		TEXTBOOKS (7-8 + 9-12)	0	150,000	150,000	0	150,000	150,000	0
4200 000		BOOKS OTHER THAN TEXTBOOKS	1,450	50,550	52,000	1,450	50,550	52,000	0
4300 000		MATERIALS & SUPPLIES LOTTERY INSTRUCTIONAL MTRLS SCIENCE LAB MATERIALS OTHER SUPPLIES PUPIL TRANSPORTATION SUPPLIES GIFTS & DONATIONS	1,237,541	1,014,727	2,252,268	1,936,035	1,781,762	3,717,797	1,465,529
4300 999		ESTIMATED UNSPENT	0	106,783	106,783	0	195,264	195,264	88,481
4400 000		NON-CAPITALIZED EQUIPMENT MAT/SUP/EQUIP TECH	325,149	76,175	401,324	347,529	90,175	437,704	36,380
		TOTAL-OBJECT CODE 4000	1,564,140	1,398,235	2,962,375	2,285,014	2,267,751	4,552,765	1,590,390

SERVICES AND OPERATING EXPENSES

Object	Resource		2012-2013 Adopted Budget			2012-2013 Fall Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
5100 000		SUBAGREEMENT FOR SERVICES	130,500	530,000	660,500	130,500	530,000	660,500	0
5200 000		TRAVEL/CONFERENCES/INSERVICE TRNG	177,150	68,178	245,328	177,150	73,635	250,785	5,457
5300 000		DISTRICT DUES & MEMBERSHIP	64,185	3,350	67,535	64,185	3,350	67,535	0
5400 000		INSURANCE	560,000	0	560,000	560,000	0	560,000	0
5500 000		UTILITIES	2,187,318	2,500	2,189,818	2,187,318	2,500	2,189,818	0
5600 000		RENTALS, LEASES & REPAIRS	755,790	92,447	848,237	755,790	137,447	893,237	45,000
5700 000		INTER-PROGRAM SERVICES	535,925	(549,725)	(13,800)	535,925	(549,725)	(13,800)	0
5800 000		PROF./CONSULTING & OTHER SERVICES & OPERATING EXPENSES, INSTRUCTIONAL CONSULT. & LECT.	2,085,325	4,092,258	6,177,583	2,121,281	4,092,258	6,213,539	35,956
5900 000		COMMUNICATIONS: VOICE, DATA & POSTAGE	372,200	24,220	396,420	372,200	24,220	396,420	0
		TOTAL-OBJECT CODE 5000	6,868,393	4,263,228	11,131,621	6,904,349	4,313,685	11,218,034	86,413

CAPITAL OUTLAY

ITEM 16

Object	Resource		2012-2013 Adopted Budget			2012-2013 Fall Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
6100 000		SITES & IMPROVEMENT OF SITE	0	0	0	0	0	0	0
6200 000		IMPROVEMENT	0	0	0	0	0	0	0
6400 000		EQUIPMENT	4,000	0	4,000	4,000	0	4,000	0
6500 000		EQUIPMENT REPLACEMENT	12,500	0	12,500	12,500	0	12,500	0
		TOTAL-OBJECT CODE 6000	16,500	0	16,500	16,500	0	16,500	0

OTHER OUTGO

ITEM 16

Object	Resource		2012-2013 Adopted Budget			2012-2013 Fall Revision			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
7130 000	XXXX-XXX	STATE SPECIAL SCHOOLS	0	0	0	0	0	0	0
7130 000	6500 001	STATE SPECIAL SCHOOLS	0	0	0	0	0	0	0
7142 000	6500 001	OTHER TUITION & SPEC. ED EXCESS COS	0	30,000	30,000	0	30,000	30,000	0
7142-002	6500-005	ADULT TRANSITION SH PROGRAM	0	30,000	30,000	0	30,000	30,000	0
7142 003	6500 001	SP. ED. NCCSE MOU	0	0	0	0	0	0	0
7142 001	9010 002	SP. ED. EXCESS COST/CO OFC	0	0	0	0	0	0	0
7310 001	XXXX XXX	DIRECT SUPPORT/INDIRECT COSTS	(220,109)	220,109	0	(220,109)	220,109	0	0
7350 011	XXXX XXX	ADULT ED INDIRECT - FUND 11-00	(32,608)	0	(32,608)	(32,608)	0	(32,608)	0
7350 013	XXXX XXX	FOOD SERVICE INDIRECT FD 13-00	(130,122)	0	(130,122)	(130,122)	0	(130,122)	0
7438 000	XXXX XXX	SOLAR PROJ DEBT SVC INT	840,639	0	840,639	840,639	0	840,639	0
7439 000	XXXX XXX	SOLAR PROJ OTH DEBT SVC PRINC.	765,588	0	765,588	765,588	0	765,588	0
7615 014	8150 000	TRSF FROM GEN TO DEF. MAINT. FUND 14	0	0	0	0	0	0	0
7619 015	XXXX XXX	TRSF FROM GEN TO FUND 15-00	21,600	3,000	24,600	21,600	3,000	24,600	0
7619 030	0000 800	INTERFD-TRSF-TO DED. INS.	20,000	0	20,000	20,000	0	20,000	0
		TOTAL-OBJECT CODE 7000	1,264,988	283,109	1,548,097	1,264,988	283,109	1,548,097	0
		TOTAL-ALL EXPENDITURES	75,137,386	25,361,689	100,499,075	75,796,766	26,245,472	102,042,238	0
		GRAND TOTAL-ALL EXPENDITURES	75,137,386	25,361,689	100,499,075	75,796,766	26,245,472	102,042,238	0

General Fund Revenue & Expenditures - 2012-2013 Fall Revision
Business Services Division
Finance Department

2012-2013
Fall Revision
Summary of Changes

Income:	<u>Adopted</u>	<u>Fall Revision</u>	<u>Summary of Changes</u>	
Revenue Limit	79,004,420	79,004,420	0	*
Federal	4,251,389	4,472,868	221,479	* * *
				\$167K Title I Carryover \$35K Title III LEP Carryover \$18K Title III Immigrant Carryover
Other State	3,623,118	4,084,697	461,579	* * *
				\$336K Mandated Cost Block Grant \$86K Basic Aid Fair Share Reduction \$39K TUPE Carryover
Local	7,568,435	7,601,791	33,356	*
				\$33K Donations
Transfers	0	0	0	*
Encroachment	(12,448,566)	(12,471,093)	(22,527)	* * * *
				\$119K Contribution increase to Special Education \$16K Contribution increase from ROP <\$49K> Contribution decrease to Routine Restricted Maintenance <\$28K> Contribution decrease to Special Education Transportation
Total	94,447,362	95,163,776	716,414	

General Fund Revenue & Expenditures - 2012-2013 Fall Revision

Business Services Division
Finance Department

2012-2013
Fall Revision
Summary of Changes

Expenditures:

	<u>Adopted</u>	<u>Fall Revision</u>	<u>Summary of</u>		
Certificated Salaries	48,499,536	48,690,824	191,288	*	+1.93 FTE
Classified Salaries	15,965,452	15,672,801	(292,651)	*	+1.96 FTE Special Education IA's
				*	<6.0> FTE Computer Technicians
Benefits	20,375,494	20,343,217	(32,277)	*	Corresponding benefits for FTE changes
				*	
Books & Supplies	2,962,375	4,552,765	1,590,390	*	+891K Categorical Carryover
				*	+724K Donation, College Testing, etc. Carryover
Services & Operating Expenses	11,131,621	11,218,034	86,413	*	
				*	
Capital Outlay	16,500	16,500	0	*	
Other Outgo	1,548,097	1,548,097	0	*	
				*	
Total	100,499,075	102,042,238	1,543,163		

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: September 12, 2012

BOARD MEETING DATE: September 20, 2012

**PREPARED AND
SUBMITTED BY:** Ken Noah, Superintendent

SUBJECT: BOARD POLICY REVISIONS (3 TOTAL)

EXECUTIVE SUMMARY

As part of their legal support services, California School Boards Association (CSBA) provides a Board Policy Maintenance service to its members. The following policy revisions are being brought before the Board for review as per CSBA's recommendations:

BP 2140, *Evaluation of the Superintendent* – Broadens evaluation criteria and adds concept of providing opportunities throughout the year for review of the Superintendent's progress toward meeting goals. Policy also clarifies the Board's process for developing the evaluation document to the Superintendent.

BB 9140, *Board Representatives* – Revised bylaw recognizes that participation of Board members on district or community committees supports the Board's community leadership role. Bylaw also adds responsibility of Board representative to report back to the Board.

BB 9323.2, *Actions by the Board* – Bylaw updated and reorganized to clarify the circumstances under which the Brown Act permits the Board to discuss or take action on items that are not on the posted agenda. Bylaw also revised to delineate the Board's options upon a receipt of a demand to "cure and correct" an alleged Brown Act violation.

RECOMMENDATION:

This item is being presented for first read and will be resubmitted for board action on October 4, 2012

FUNDING SOURCE:

Not applicable

ADMINISTRATION

2123

EVALUATION OF THE SUPERINTENDENT

The Governing Board ~~recognizes~~~~believes~~ that, in order to effectively fulfill its responsibilities for setting direction, ensuring accountability, and providing community leadership for the district, it must adopt measures for holding the Superintendent accountable. At a minimum, the Board shall annually conduct a formal ~~an annual~~ evaluation of the Superintendent's performance to assess his/her effectiveness in leading the district toward established goals. In addition, the evaluation process may include opportunities during the year for review of the Superintendent's progress toward meeting the goals. ~~strengthens working relationships between the Superintendent and the Board.~~ The evaluation shall be in accordance with the provisions of ~~process should clarify~~ the Superintendent's ~~contract~~~~role~~ and any applicable Board policy.

Evaluation criteria shall be agreed upon by ~~give~~ the Board and Superintendent ~~prior an opportunity~~ to the evaluation and shall include, but not be limited to, district goals and success indicators; educational, management, and community leadership skills; and ~~jointly identify immediate priorities among~~ the Superintendent's ~~professional relationship with many responsibilities.~~ ~~Evaluations also should help~~ the Board.

The Board and Superintendent shall jointly determine the evaluation method(s) and schedule that will best serve the district and the structure and format of the instrument to be used.

Prior to the evaluation, the Superintendent shall provide to the Board for its review a report of ~~monitor~~ progress toward district goals, the Superintendent's self-appraisal of accomplishments and performance, and a statement of actions taken to address any Board recommendation from the previous evaluation.

Each Board member shall independently evaluate the Superintendent's performance. Based on these individual ~~established goals and to set reasonable criteria for salary increases and/or contract extension.~~ ~~The Board's~~ evaluations, the Board president shall produce a document that summarizes the individual evaluations. The Board shall then take action on this document and present it to the Superintendent for his/her response.

The evaluation shall provide ~~should include~~ commendations in areas of strength and achievement, provide recommendations for improving effectiveness in areas of concern and unsatisfactory performance, and serve as a basis for making decisions about salary increase and/or contract extension.

The Board shall **PERFORMANCE OBJECTIVES**

~~By October of each year, the Board and Superintendent shall agree upon a limited number of objectives, which shall be used to evaluate the Superintendent's performance. These objectives shall reflect established goals and needs of the District with regard to the educational program, personnel, operations, management, community relations, Board-Superintendent relations, and professional leadership. For each objective, the Board and Superintendent shall identify in writing the activities to be performed, expected results and timelines, and resources or constraints which may affect achievement.~~

EVALUATION PROCESS

ADMINISTRATION

2123

~~By September of each year, each Board member shall independently rate the Superintendent's performance in each performance objective. The Board shall meet in closed session with the Superintendent to discuss the evaluation. (Government Code 54957) these evaluations.~~

The Superintendent ~~Board~~ shall have an opportunity to ask questions, respond verbally ~~examine all Board members' ratings~~ and in writing to the evaluation, and present additional evidence of his/her ~~reach a consensus upon each~~ performance or district progress.

After the Board and Superintendent have discussed the evaluation, the ~~objective. The~~ Board president and Superintendent ~~or designee~~ shall sign the ~~then develop a single~~ evaluation, illustrating the Board's collective judgment of each objective, and it shall be placed in ~~provide a copy to~~ the Superintendent's personnel file ~~Superintendent.~~

~~At~~ Additional evaluations may be arranged at any time during the open session ~~after school year at the Superintendent's evaluation or at a subsequent meeting, request of either the Board and or Superintendent shall jointly identify performance goals for the next year.~~

Legal Reference:

GOVERNMENT CODE

53262 Employment contracts, superintendent
54957 Closed session, personnel matters

COURT DECISIONS

Duval v. Board of Trustees, (2001) 93 Cal.App.4th 902

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Governance: Superintendent Evaluation, 2006

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

BYLAWS OF THE BOARD

9140

BOARD REPRESENTATIVES

The **Governing Board** recognizes that effective performance of its community leadership responsibilities may require its participation in district or community committees on matters of concern to the district and its students. As needed, the Board ~~Trustees~~ may appoint any of its members to serve as its ~~representative~~ ~~representatives on District committees or advisory committees of other public agencies or organizations.~~ Due to open meeting law requirements, a majority of the Board shall not be appointed to serve on a district ~~the same~~ committee or on a committee of another public agency or organization of which the Board or district is a member or to which the Board is invited to participate.

When making such appointments, the Board shall clearly specify ~~the, on a case-by-case basis, what~~ authority and responsibilities ~~of the representative(s), including, but not limited to, reporting back to the Board regarding committee activities and/or actions are involved.~~ Board representatives shall not exercise the authority of the Board ~~grant District support or endorsement for any activity~~ without prior Board approval.

If a committee discusses a topic on which the Board has taken a position, the Board member shall ~~may~~ express ~~the that~~ position ~~as a representative~~ of the Board. When contributing his/her own ~~individual~~ ideas or opinions, ~~the representative on other topics, he/she~~ shall clearly indicate ~~make it clear~~ that he/she is ~~expressing his/hers~~ ~~speaking as an~~ individual idea or opinion.

BOARD REPRESENTATIVE TO ELECT MEMBERS OF COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

At its annual organizational meeting, the Board shall designate one Board member as its representative to elect members to the county committee, ~~not~~ on school district organization. (Education Code 35023) ~~behalf of the Board.~~

Legal References

EDUCATION CODE

- 4000 - 4014 County Committees on School District Organization
- 35020 - 35046 School District Officers and Agents (Power of Governing Board to Employ or Appoint)
- 35160 Authority of Governing Boards

GOVERNMENT CODE

- 54952.2 Meetings

BYLAWS OF THE BOARD

9323.2

ACTIONS BY THE BOARD

The Governing Board shall act by a majority vote of all of the membership constituting the Board, unless otherwise required by law. (Education Code ~~35164~~~~35162~~)

An "action" by the Board of Trustees means: (Government Code 54952.6)

1. A collective decision by a majority of the Board members.
2. A collective commitment **or promise** by a majority of the members to make a positive or negative decision.
3. A vote by a majority of the members when sitting as the Board **upon a motion, proposal, resolution, order, or ordinance.**

~~The Board shall not take action by secret ballot, whether preliminary or final. (Government Code 54953)~~

~~Actions taken by the Board in open session shall be recorded in the Board minutes. (Education Code 35145)~~

ACTION ON NON-AGENDA ITEMS

~~When required by law, action shall instead require a two-thirds, four-fifths or unanimous vote of~~ **After publicly identifying the item, the** Board may take action ~~in a regular meeting~~ on a subject not appearing ~~listed~~ on the ~~posted meeting published~~ agenda **under any** ~~only when it publicly identifies the item to be acted upon in conjunction with one~~ of the following **conditions:** (Government Code 54954.2) ~~circumstances:~~

1. ~~When a~~ **The Board, by** majority ~~vote~~ of the ~~Board's~~ members, determines that ~~the action responds to~~ an emergency situation **exists, as defined for emergency meetings pursuant to Government Code 54956.5.**
- ~~1.2. When~~ **The Board determines, either by a** two-thirds ~~majority vote~~ of the members present, ~~at the meeting or~~, if less than two-thirds of the members are present **then**, by a unanimous vote of all members present, **determine** that the need to take immediate action came to the ~~district's~~ **District's** attention after the ~~posting of the~~ agenda. ~~The matter was properly~~ posted
- ~~2.3. When an item appeared on the agenda of, and was continued from, for a previous meeting that occurred~~ **occurring** not more than five days earlier ~~and was continued to the meeting at which action is being taken.~~

~~The Board shall not take action by secret ballot, whether preliminary or final.~~

~~Actions taken by the Board in open session shall be recorded in the Board minutes.~~

CHALLENGING BOARD ACTIONS

Any interested person or the district attorney's office may present a demand that the Board cure and correct a Board action which he/she alleges is in violation of Government Code 54954.2 (agenda

BYLAWS OF THE BOARD

9323.2

posting), Government Code 54953 (open meeting and teleconferencing), Government Code 54954.5 (closed session item descriptions), Government Code 54954.6 (new or increased tax assessments), Government Code 54956 (special meetings), or Government Code 54956.5 (emergency meetings). (Government Code 54960.1)

Any demand to "cure and correct" an alleged violation shall clearly describe the challenged action and the nature of the alleged violation and ~~Any Demand to correct a Board action because of an alleged violation of open meeting requirements~~ shall be presented to the Board in writing within 90 days of the date when the action was taken. If the alleged violation concerns action taken in **an open session but in violation of Government Code 54954.2 (agenda posting), requirements of the Brown Act,** the written demand must be made within 30 days of the date when the alleged action took place. **(Government Code 54960.1)**~~The demand shall clearly describe the challenged action and the nature of the alleged violation. Within 30 days of receiving the demand, the Board shall review the action in question and shall inform the demanding party in writing of its decision to correct or not to correct the action.~~

Within 30 days of receiving the demand, the Board shall do one of the following: (Government Code 54960.1)

1. Cure or correct the challenged action and inform the demanding party in writing of its actions to cure or correct.
2. Determine not to cure or correct the alleged violation and inform the demanding party in writing of its decision to not cure or correct.
3. Take no action. If the Board takes no action within the 30-day review period, its inaction shall be considered a decision not to cure or correct the action.

Legal Reference:~~References~~ EDUCATION CODE_____

- 15266 School construction bonds
- 17466 Declaration of ~~intent~~**Intent to sell** or lease real property
- 17481 Lease ~~Real Property~~
- ~~174481 Lease of property~~**Property** with ~~residence~~**Residence** for ~~nondistrict purposes~~**Non-District Purposes**
- 17510-17511 ~~Resolution requiring unanimous vote of all members constituting board~~**Requiring Unanimous Vote of All Members Constituting Board**
- 17546 Private ~~sale~~**Sale** of ~~personal property~~**Personal Property**
- 17556-17561 Dedication of real property
- 17557 ~~Resolution of Intention~~
- 17559 ~~Public Hearing and Adoption of Resolution~~
- 17582 ~~District Deferred Maintenance Fund~~
- 17583 ~~District deferred maintenance fund~~ ~~Deferred Maintenance Fund; Transfer of Excess Local Funds~~
- 35140-35149 ~~35144~~**Special Meeting**
- 35145 ~~Public Meetings~~
- 35160-35178.4 Powers and duties

BYLAWS OF THE BOARD

9323.2

48660-48661 Community day schools establishment and restrictions

CODE OF CIVIL PROCEDURE

- 425.16 Special motion to strike in connection with a public issue
- 1245.240 Eminent domain vote requirements
- 1245.245 Eminent domain, resolution adopting different use
 - ~~35145.5~~ Agenda, Public Participation, Regulations
 - ~~35146~~ Closed Sessions
 - ~~35164~~ Majority Vote of All Members Constituting Board for Board Action

GOVERNMENT CODE

- 53090-53097.5 Regulation of local agencies by counties and cities
- 53724 Parcel tax resolution requirements
 - ~~53094~~ Authority to Render Zoning Ordinance Inapplicable
- 53790—53792 Exceeding the ~~budget~~Budget
- 53820-53833 ~~53821~~ Temporary ~~borrowing~~Borrowing: Action Requiring a Two-thirds Vote
 - ~~53822~~—~~53824~~ Action Requiring a Four-fifths Vote
- 53850—53858 Temporary ~~borrowing~~Borrowing
- 54950-54963 The Ralph M. Brown Act, especially:
 - ~~54950~~ Meetings: Declaration, Intent, Sovereignty
- 54952.6 Action ~~taken, definition~~Taken, Definition
 - 54953 Meetings to be ~~open~~Open and Public: Attendance, Secret Ballots
 - ~~54953.5~~ Right to Record Proceedings, Conditions
 - ~~54954.2~~ Agenda Posting Requirements, Board Actions
 - ~~54954.6~~ New or Increased Taxes or Assessments: Hearing, Notice
 - ~~54956~~ Special Meetings: Call, Notice
 - ~~54956.5~~ Emergency Meetings in Emergency Situations
 - ~~54956.7~~—~~54957.7~~ Closed Sessions, Especially
- ~~54957.1~~ Public Report and ~~public; attendance; secret ballots~~Roll Call Vote, Employee Matters in Closed Session
 - ~~54957.2~~ Executive Sessions: Clerk, Minute Book
 - ~~54959~~ Penalty for Unlawful Meeting
- 54960 Action to ~~prevent violations~~Prevent Violations
- 65352.2 Coordination with planning agency

PUBLIC CONTRACT CODE

- 3400 Bid specifications
- 20111 Contracts over \$50,000; contracts for construction; award to lowest responsible bidder
- 20113 Emergencies, award~~54960.1~~ Challenge of contracts without bids

COURT DECISIONS

- Los Angeles Times Communications LLC v. Los Angeles County ~~Governing~~ Board of Supervisors, (2003) 112 Cal.App.4th 1313 ~~Actions~~
- McKee v. Orange Unified School District, (2003) 110 Cal.App.4th 1310
- Bell v. Vista Unified School District, (2002) 82 Cal.App.4th 672
- Boyle v. City of Redondo Beach, (1999) 70 Cal.App.4th 1109

BYLAWS OF THE BOARD

9323.2

Management Resources:

CSBA PUBLICATIONS

The Brown Act: School Boards ~~54960.5~~ ~~Costs~~ and Open Meeting Laws, 2009

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Local Legislative Bodies, 2003

LEAGUE OF CALIFORNIA CITIES PUBLICATIONS

Open and Public IV: A Guide to the Ralph M. Brown Act, 2007

WEB SITES

CSBA: <http://www.csba.org>

California Attorney General's Office: <http://www.caag.state.ca.us>

Institute of Local Government: <http://www.ca-ilg.org>

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 10, 2012

BOARD MEETING DATE: August 16, 2012

PREPARED AND SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: EDUCATION PLAN – STRATEGIC THEMES, 2012-13

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EXECUTIVE SUMMARY

Background: Four years ago, the Board was presented with the revision of the District's Strategic Plan. Subsequent to that, staff presented the first of four series of Action Plans that detailed the district's work relative to that plan.

At the conclusion of four years, it has become apparent that the Action Plans have fully developed into Cabinet-level annual work plans that change incrementally from year to year.

The Action: We will continue to have specific work plans to replace each year for
Plans: all departments under the direction of Educational Services, Human Resources and Business Services. What we present this evening is an Education Plan with strategic themes that align directly with the district's Strategic Plan, and is designed to provide direction and guidance for the development of departmental work plans on an annual basis.

Those trustees who were on the Board in 2008 will recall that the development of specific action plans was an essential and necessary departure from prior practice in order to establish and reinforce new directions for the district. Now that the work has been firmly established, the evolution of the planning work brings us to the presentation of the document this evening.

RECOMMENDATION:

For Board input, discussion and direction. This item will return at the October 4, 2012 meeting for action.

FUNDING SOURCE:

Not applicable

KN/bb

San Dieguito Union High School District Mission: To Provide a World Class Education For All Students: Engaged, Inspired, Prepared

Vision:

To provide a world class education for all students through quality programs that engage students, inspire achievement and service to others; prepare them to be lifelong learners and responsible members of society

Education Plan:
Strategic Themes

Teaching & Learning	Assessment & Learning	Learning Opportunities And Supportive Learning Environments	Accomplished Educators	Community Engagement & Partnership	Planning & Resource Management
<p><i>Our focus on teaching and learning is characterized by:</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> The belief that each student can & should learn at a high level <input type="checkbox"/> Offering a cohesive curriculum focused on 21st century skills <input type="checkbox"/> Viewing teaching & learning as collaborative activities <input type="checkbox"/> Providing high quality, innovative instruction informed by balanced assessment <input type="checkbox"/> A commitment to continuous improvement 	<p><i>We use assessments to accurately measure student progress toward mastery of essential learning objectives by:</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> Utilizing a balanced System of Assessment: formal/informal and formative/summative <input type="checkbox"/> Viewing and using assessment as a tool to guide teaching and learning <input type="checkbox"/> Using assessment as a tool to identify students in need of intervention <input type="checkbox"/> Using assessment as a tool to evaluate our programs <input type="checkbox"/> Using assessment as a means to measure and report on student learning 	<p><i>We ensure effective learning opportunities by:</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> Developing diverse, expanded options for students that extend beyond the classroom and include web-based choices <input type="checkbox"/> Utilizing up-to-date educational technology <input type="checkbox"/> Developing K-12 partnerships to ensure seamless transitions and appropriate options for all students <input type="checkbox"/> Implementation of intervention strategies for underperforming students and those not achieving at optimum levels <input type="checkbox"/> Ensuring that students are educated in the least restrictive environment that provides appropriate services at an appropriate cost 	<p><i>We staff our schools with accomplished educators and orient all district efforts toward the success of students by:</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> Recruiting and selecting highly qualified employees <input type="checkbox"/> Training and support of highly qualified employees <input type="checkbox"/> Effective support of highly qualified employees through evaluation <input type="checkbox"/> Utilizing efficient position control for budget accuracy <input type="checkbox"/> Administering a comprehensive benefits program and fostering employee wellness <input type="checkbox"/> Maintaining and strengthening employer/employee relations 	<p><i>A community is known by the schools it supports. We activate community support and engagement by:</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> Building relationships with community key leaders & communicators <input type="checkbox"/> Implementing communication plans for major initiatives <input type="checkbox"/> Utilizing a variety of ways to effectively communicate w/ community <input type="checkbox"/> Establishing and supporting collaborative partnerships <input type="checkbox"/> Communicating the positive story of the District 	<p><i>Our commitment to teaching and learning is achieved by:</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> Responsible use of financial resources <input type="checkbox"/> Ensuring students are prepared to compete for top colleges and modern careers by providing cutting-edge, technology-rich schools <input type="checkbox"/> Maintaining safe, healthy and accessible learning environments <input type="checkbox"/> Promoting energy efficiency in our practices and building design <input type="checkbox"/> Serving wholesome & nutritious meals that fuel students throughout the day <input type="checkbox"/> Recognizing that all business activities must be in support of our educational mission